

Johannesburg Development Agency (SOC) Limited

The JDA is an agency of the City of Johannesburg which stimulates and supports area-based economic development initiatives throughout the Johannesburg metropolitan area in support of Joburg 2040. As development manager of these initiatives, JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.

The following exciting and challenging position is available for an achievement-oriented individual with initiative and a commitment to give substance to this vision.

Internal Audit Supervisor

Purpose of the position: The incumbent will provide input on the preparation of the Strategic Three-year Rolling Internal Audit Plan and One-year Operational Plan in accordance with the requirements of the International Professional Practice Framework ("IPPF") issued by the Institute of Internal Auditors ("IIA") and applicable legislative requirements. He/she will execute, supervise, manage and report on all internal audit projects performed in line with the approved internal audit plan, champion the implementation of continuous auditing and continuous monitoring in line with the approved Internal Audit Business Plan and implement data analytics and other IA tools to enhance the efficiency and effectiveness of the internal audit process.

Key responsibilities:

- In line with the approved JDA internal audit manual, draft the Strategic Three-year Rolling Internal Audit Plan and One-year Operational Plan in line with the JDA risk profile, stakeholder input and legislative requirements and submit it to the Chief Audit Executive ("CAE") for approval
- Under the guidance of the CAE, provide input on the acquisition of IT tools to maximise the effectiveness and efficiency of the internal audit process, including data analytics, Continuous Auditing and Continuous Monitoring and champion the maintenance and use thereof
- Under the guidance of the CAE, plan internal audit personnel, including contracted personnel from co-sourced partners, where appropriate, to ensure timely, efficient and effective implementation of the approved internal audit plan
- Under the guidance of the CAE, implement the internal audit policies and procedures and internal audit methodology to ensure conformance with the Definition of Internal Audit, the Code of Conduct and the International Standards for the Professional Practice of Internal Audit ("ISPPA"), including relevant non-mandatory guidance issued by the IIA
- Supervise work performed by the planned internal audit personnel for conformance with the approved internal audit manual, taking into account input provided by the Internal Audit Stakeholders, including reviewing audit programmes, working papers, draft reports as appropriate to ensure alignment and compliance with the approved internal audit manual and relevant prescripts. Where applicable, perform the audit procedures as approved and report to the CAE
- Coordinate internal audit activities with those of other assurance providers to eliminate unnecessary duplication of effort and maximise assurance efforts.

Education and experience required:

- Certified Internal Audit ("CIA")
- BCom/BSc
- Certified Information System Audit ("CISA") will be an added advantage
- At least 4 years' experience in internal audit, including supervision of internal audit personnel
- Experience in data mining, data analytics and continuous auditing
- Knowledge of relevant legislation
- Understanding of national and international audit principles and standards
- Knowledge of modern ICT, ERP and MIS systems
- Experience in the built environment will be an added advantage.

This is a 5-year fixed-term performance-based contract. JDA offers a market-related salary commensurate with qualifications and experience.

Please e-mail a detailed CV in MS Word format to: ias@jda.org.za

Closing date: 12 February 2014.

Correspondence will be with short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.

Johannesburg Development Agency is an equal opportunity employer.



a world class African city

