

Request for Proposals

Reference No: JDA IT 003/04/2011

Printing Services

The Johannesburg Development Agency (Pty) Ltd (JDA) is requesting proposals from service providers who have proven experience in the supply and maintenance of printing services.

A non-refundable document fee of R250.00 must be deposited in the JDA's bank account as follows: ABSA; Account No: 4054394825; Branch Code: 301305. Proof of payment is required upon collection of the proposal documents.

The physical address for collection of proposal documents is: Johannesburg Development Agency (Pty) Ltd, Ground Floor, 3 President Street, The Bus Factory, Johannesburg.

The documents may be collected during working hours after 12:00 from Friday, 15 April 2011.

The proposals must be placed in a sealed envelope. The words "Printing Services" must be clearly written or typed on the envelope. The envelope must be deposited in the tender box at the Johannesburg Development Agency, Ground Floor, 3 President Street, The Bus Factory, Johannesburg.

The closing date and time for submissions of the proposals will be 12:00 on Tuesday, 2 May 2011.

No late, telephonic, faxed, postal or e-mail tenders will be accepted or considered.

The JDA's selection of qualifying bidders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular proposal. Correspondence will be entered into with the successful bidders.

Proposals must only be submitted on the proposal documentation issued. The retyping of the proposal document is not permitted.

**Enquiries can be directed to Precious Betshwana at (011) 688-7866
or e-mail: pbetshwana@jda.org.za**



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