



a world class African city

17 March 2008



City of Johannesburg
Johannesburg Development Agency

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The Bus Factory
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Dear Sir / Madam

**REQUEST FOR PROPOSALS FOR A SERVICE PROVIDER TO UNDERTAKE A
MONITORING AND EVALUATION ASSESSMENT OF THE JDA'S HILLBROW, BEREA AND
YEOVILLE PUBLIC ENVIRONMENT UPGRADE**

The Johannesburg Development Agency (JDA) is a wholly owned agency of the City of Johannesburg which stimulates and supports area-based based development initiatives throughout the Johannesburg metropolitan area in support of the City of Johannesburg's Growth and Development Strategy.

As development manager of these initiatives, the JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.

Kindly furnish me with a written quotation for the supply of the professional services as stipulated below.

The JDA invites tenders from service providers with experience in undertaking monitoring and evaluation. The JDA is calling for a service provider to undertake a review and analysis of the impact of the JDA's public environment upgrade in Hillbrow, Berea and Yeoville on public and private sector investment in the neighbourhoods.

The purpose of the analysis and review is to generate sufficient information to enable the JDA to analyse the impact of its intervention.

The scope of work for the monitoring and evaluation assessment will include at least the following:

- An assessment of the scale of public sector investment in Hillbrow, Berea and Yeoville over the past two years.
- An assessment of the scale of private sector investment in Hillbrow, Berea and Yeoville over the past two years.
- An assessment of the current year (2007/2008) public sector investment in Hillbrow, Berea and Yeoville.
- An assessment of the current year (2007/2008) private sector investment in Hillbrow, Berea and Yeoville.
- An analysis of the trends in investment in Hillbrow, Berea and Yeoville.

This project will continue until the end of the financial year and as such the service provider will provide an ongoing input to the JDA on the aforementioned content.

This project will commence by end of March 2008 and the completion date is 17 June 2008.

Building a better city

Directors

S. Nkosi (Chairperson) L. Bethlehem (CEO) R. Moola N. Fraser S. Sengani L. Matlhape V. Mokwena L. Vuthula
A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 12.00 on 28 March 2008 to: The Bus Factory, 3 President Street, Newtown, Johannesburg. The quotation should also include a company profile and references for similar work undertaken.

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 (inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are enclosed and must be scrutinized, completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.

The Johannesburg Development Agency's selection of qualifying tenders will be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender. Correspondence shall be entered into with the successful tender.

The JDA reserves the right not to appoint a service provider.

Enquires can be directed to K Harrison on 011-6887841 or kharrison@jda.org.za

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Dr. K. Harrison
Executive Manager: Planning and Strategy

¹ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

DELIVERY ADDRESS:

The Bus Factory
3 President Street, Newtown, Johannesburg

DELIVERY ADDRESS:

{Insert delivery address} _____