

## Johannesburg Development Agency (SOC) Limited

The JDA is an agency of the City of Johannesburg which stimulates and supports area-based economic development initiatives throughout the Johannesburg metropolitan area in support of Joburg 2040. As development manager of these initiatives, JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.

The following position is available for an achievement-orientated individual with initiative and a commitment to give substance to this vision.

### Development Manager

**All-inclusive package: R509 729 -R649 825 per annum negotiable**

**Purpose of position:** The successful candidate will manage a portfolio of development projects, ensuring coordination of budgets, resources, technical and operational management. He/she will ensure that goals and objectives of the developments are accomplished within specified timeframes, utilising specified resources, and to agreed performance levels as well as according to JDA business goals and objectives. The Development Manager assumes full responsibility for the following aspects of the development: Feasibility detailed investigation; planning and structuring; design; construction; and commissioning. He/she will work exclusively for the JDA and will not be allowed to engage in activities which may constitute a conflict of interest.

**Key responsibilities:** As the driver of JDA developments, the Development Manager must deliver on the following and ensure success of developments by: • Managing Assistant Development Managers and Development Coordinators who are assigned to them • Managing external consultant teams in planning, design and construction phases of projects • Managing and reconciling the budget(s) that he/she is responsible for and producing monthly and quarterly financial and progress reports • Ensuring that the budget is spent within the financial year and anticipating any problems that may arise • Initiating and designing construction and commissioning projects • Securing engagement of a diverse range of stakeholders, liaising with other municipal entities and departments as necessary • Taking responsibility for procurement and contracting, including legal requirements such as B-BBEE and CIDB • Managing the risks associated with a development, including the performance of contractors, participation of stakeholders and Occupational Health and Safety, etc • Reporting on EPWP and OHASA as required • Ensuring that all information on developments and projects is correctly reflected on the JDA's Development Information Management System • Enhancing the operational excellence of the JDA by pursuing best practice in all of the JDA's activities and initiatives.

**Education and Experience:** • A degree/diploma in the built environment (Quantity Surveying, Architecture, Town and Regional Planning and Engineering) or a relevant field and/or have developed the necessary competencies through experience in a construction/development/consulting environment • A qualification in Project Management will be an advantage • A minimum of 5 years' experience in a construction and/or project management environment • Experience in the management of diverse development projects, preferably in an urban setting.

This is a 5-year fixed-term performance-based contract. JDA offers a market-related salary commensurate with qualifications and experience.

**Closing date:** 29 July 2016

**Please e-mail a detailed CV in MS Word format to [DMportfolioA@jda.org.za](mailto:DMportfolioA@jda.org.za)**

Correspondence will be limited to short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.

**Johannesburg Development Agency is an equal opportunity employer and people with disability are encouraged to apply. This position will be filled in line with Employment Equity targets of the JDA and preference will be given to female candidates.**



a world class African city



C. Mouton  
Human Communications

APPROVED

15/07/2016

Date:

Signature: