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TENDERING PROCEDURES

Tender Notice and Invitation to Tender

Printing Services for three (3) years

The JDA is requesting proposals from experienced companies and joint ventures to render the Printing services required for over three financial years. The printing services must be provided either as a joint venture or with both services found within the same company.

Documents may be collected from 28 September 2018 between 12:00 to 17:00, thereafter during working hours Monday to Friday (between 08:00 and 17:00). The physical address for the collection of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000.

The last day for selling and collecting tender documents will be 26 October 2018. A non-refundable tender fee of R250 must be deposited in the JDA bank account, Standard Bank Account No: 000198366, Branch Code: 000205. Proof of payment is required on collection of the tender documents.

Queries relating to the issue of these documents and procurement related issued may be addressed to Mike Mabunda at tel: (011) 688 7851; fax (011) 688 7899; or e-mail: mmabunda@joburg.org.za or to Lerato Ntuli at tel: (011) 688 7851; fax (011) 688 7899; or e-mail: LNtuli@jda.org.za

Technical queries or queries relating to the project may be addressed to Ms Precious Betshwana at (011) 688 7851; fax: (011) 688 7899; or e-mail: pbetshwana@jda.org.za

A compulsory Clarification Meeting with representatives of the Employer will take place at the Johannesburg Development Agency, The Bus Factory, 3 Helen Joseph Street, Newtown on 05 October 2018 starting at 09h00.

The closing time for receipt of tenders is 12:00pm on Monday 29 October 2018. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders must only be submitted on the tender documentation that is issued. The retyping of the tender document is not permitted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

"WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 555 836"