

CITY OF JOHANNESBURG VACANCY CIRCULAR: 013/2019

1. Interested applicants are invited to apply for the positions listed in the circular.
2. If hand delivering applications, please liaise with relevant contact person for the physical address (as per attached circular). A separate application form for each position must be submitted and it must be clearly indicated on the application form for which post(s) applicants are applying, (eg. post no. 2).
3. Only applications from employees of the City of Johannesburg will be considered.
4. An application letter together with a comprehensive CV must be forwarded to the contact details mentioned in the circular attached.
5. The City of Johannesburg reserves the right not to make an appointment.
6. Applications, which have not been responded to within 6 weeks of closing date, should be regarded as unsuccessful.
7. Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
8. The City of Johannesburg is an equal opportunity employer.
9. Finalization of the appointments to be within 4 months from the closing date of circular.

PUBLISHED DATE: THURSDAY, 02 MAY 2019

CLOSING DATE: WEDNESDAY, 15 MAY 2019



ENOCH MAFUYEKA
A/DIRECTOR: TALENT ACQUISITION REMUNERATION
PERFORMANCE & TRANSFORMATION

This Vacancy is ONLY open to Employees of the City of Johannesburg

4. **Department:** Development Planning
Branch: City Transformation & Spatial Planning
Designation: Senior Specialist: Strategic Urban Planner
Salary Range: R34 515.05 pm (basic salary excluding benefits)

Appointment Requirements:

- Bachelor's degree/NQF level 7 in Town and Regional Planning or Urban Development Studies;
- At least four (4) years' experience in spatial planning strategy formulation and policy development. Project management and land use management experience is an added advantage. Ability to analyse and interpret spatial information;
- Sound organisational and interpersonal skills;
- Ability to resolve conflict and undertake complex negotiations;
- Computer literacy and excellent verbal and written skills; and
- Project management skills.

Primary Function: Provide strategic planning and development services. Formulate and implement frameworks, policies, precinct plans and develop strategies of high complexity and the initiation of development projects and programmes. Provide development direction, integration with IDP and associated strategies and plans. Management and input into Development processes, projects and programmes. Direct interface and recommendations to political level, senior officials and public. Coordinate the planning, development and management of infrastructure within the City of Johannesburg and to ensure alignment with IDP and associated strategies. Facilitation of development processes and projects for implementation.

Key Performance Areas: Provide strategic direction/guidance for spatial planning and City development; Formulate policies to address and find solutions for urban and developmental issues; Formulate precinct plans and business plans for incorporation into budget processes; Assess precinct plans and frameworks by other departments or external parties (Private developers, communities and Provincial Government); Coordinate area based processes; Capital infrastructure investment coordination; Facilitation of community and stakeholder participation; Coordination of development and implementation efforts with internal and external development agencies and stakeholders; Provide strategic advice and support on development to all stakeholders and interested parties; Management of multi-disciplinary projects teams/tasks/consultant teams in the formulation and implementation of plans and policies; Compliance monitoring of policies/development applications; Policy research on Urban and/or Development issues; Chair meetings and facilitate workshops; Office administration.

Leading Competencies: Collaborative/Teamwork & Accountability; Advice and guidance; Information gathering; Change management; Problem solving; Resource management and networking skills.

Core Competencies: Attention to detail; Knowledge of local government policies, protocol and procedures; Batho Pele Principles.

This is an employment equity targeted position and preference will be given to EE targeted groups including people with disabilities.

Contact Person: Nthabiseng Majara

E-Mail: Nthabisengmai@joburg.org.za

Tel No: (011) 407 6534

Workplace: 158 Civic Boulevard, Metropolitan Centre, Braamfontein

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