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INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR PROFESSIONAL SERVICES

TENDER ADVERT **02 JUNE 2021**

A COMPULSORY CLARIFICATION MEETING WITH REPRESENTATIVES OF THE EMPLOYER WILL TAKE PLACE AT THE OFFICES OF JOHANNESBURG DEVELOPMENT AGENCY, THE BUS FACTORY, 3 HELEN JOSEPH STREET, NEWTOWN ON **09 JUNE 2021** OVER TWO GROUPS OF NOT MORE THAN 50 PEOPLE PER SESSION STARTING FROM **10H00AM TO 11H00AM AND 14H00PM TO 15H00PM**. COVID 19 PROTOCOLS TO BE OBSERVED.

CLOSING DATE: **05 JULY 2021**

CLOSING TIME: **12H00**

BID DESCRIPTION: REQUEST FOR PROPOSALS FROM TURNKEY PROJECT MANAGERS TO BE ON THE PANEL FOR THE IMPLEMENTATION OF VARIOUS CAPEX FOR JOHANNESBURG DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS FROM THE DATE OF APPOINTMENT.

BID NUMBER: JDA/TPM-001/2021

BID DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street (Formerly President Street), the Bus Factory, Newtown, Johannesburg, 2000

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition below)

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Procurement
Contact Person: Ms Claudia Mahlaule
Tel: 011 688 7800

Fax: 011 688 7899

E-mail: cmahlaule@jda.org.za

ANY REQUIRIES REGARDING THE PROJECT MAY BE DIRECTED TO:

Department: Project Implementation Department
Contact Person: Mr Nthangeni Mulovhedzi
Tel: 011 688 7849

Fax: 011 688 7899

E-mail: nmulovhedzi@jda.org.za

PLEASE NOTE: TENDERS MUST BE SUBMITTED ON THE TENDER DOCUMENTATION ISSUED. TENDER DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED.

OFFER

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

BID DESCRIPTION

BID NUMBER

POSTAL ADDRESS

PHYSICAL ADDRESS

CONTACT PERSON

TELEPHONE NUMBER CODE NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER CODE NUMBER

E-MAIL ADDRESS

COMPANY REGISTRATION NUMBER

NATIONAL CENTRAL SUPPLIER DATABASE NUMBER

VAT REGISTRATION NUMBER

TAX VERIFICATION PIN NUMBER

SIGNATURE OF BIDDER

CAPACITY UNDER WHICH THIS BID IS SIGNED

DATE

To all our stakeholder

RE: The channels of reporting fraudulent and Corrupt Activities

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees. To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption. The City took a decision to centralize the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline which is managed by independent service providers.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

Anyone can report fraudulent and corrupt activities through one of the following channels:

- Toll free number.....0800 002 587
- Toll free Fax0800 007 788
- SMS (charged @ R1.50).....32840
- Email Address:.....anticorruption@tip-offs.com
- Web site:.....www.tip-off.com
- Free post:.....Free post, KNZ 138, Umhlanga, 4320



Let's join hands to take up the Fight against Fraud and Corruption in our society.

BID DESCRIPTION: REQUEST FOR PROPOSALS FROM TURNKEY PROJECT MANAGERS TO BE ON THE PANEL FOR THE IMPLEMENTATION OF VARIOUS CAPEX FOR JOHANNESBURG DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS FROM THE DATE OF APPOINTMENT.

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A COMPULSORY CLARIFICATION MEETING WITH REPRESENTATIVES OF THE EMPLOYER WILL TAKE PLACE AT THE OFFICES OF JOHANNESBURG DEVELOPMENT AGENCY, THE BUS FACTORY, 3 HELEN JOSEPH STREET, NEWTOWN ON **09 JUNE 2021** OVER TWO GROUPS OF NOT MORE THAN 50 PEOPLE PER SESSION STARTING FROM **10H00AM TO 11H00AM AND 14H00PM TO 15H00PM**. COVID 19 PROTOCOLS TO BE OBSERVED.

JUNE 2021

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ANNEXURES

- A : Business Declaration
- B : Declaration of Interest
- C : Declaration of Past SCM Practices
- D : Particulars of Contracts Awarded by an Organ of State
- E : Particulars of Similar Completed Projects.
- F : Certificate of Independent Bid Determination
- G : Appendices to contract
- H : Demo Tax Compliance Status Pin Letter
- I : Organogram
- J : Schedule of similar completed contracts
- K : Declaration on state of municipal accounts

COPY OF ADVERT

TENDERING PROCEDURES

BID DESCRIPTION: REQUEST FOR PROPOSALS FROM TURNKEY PROJECT MANAGERS TO BE ON THE PANEL FOR THE IMPLEMENTATION OF VARIOUS CAPEX FOR JOHANNESBURG DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS FROM THE DATE OF APPOINTMENT.

BID NUMBER: JDA/TPM-001/2021

The JDA is requesting proposals from experienced companies and joint ventures to render Turnkey Project Management services for the planning, design, and management of the implementation of various CAPEX projects over a period of 36 months.

Documents can be downloaded from the JDA website: www.jda.org.za and e-Tenders portal www.etenders.gov.za from the 02 June 2021. Tenders must only be submitted on the tender documents that are downloaded from the stipulated websites only. The retyping of the tender document is not permitted.

Queries relating to the issue of these documents and procurement related issued may be addressed to Claudia Mahlaule at tel: (011) 688 7851; fax (011) 688 7899; or e-mail: cmahlaule@jda.org.za.

Technical queries or queries relating to the project may be addressed to Mr Nthangeni Mulovhedzi - e-mail: nmulovhedzi@jda.org.za.

A compulsory clarification meeting with representatives of the Employer will take place at the offices of Johannesburg Development Agency, The Bus Factory, 3 Helen Joseph Street, Newtown on 09 June 2021 over two groups of not more than 50 people per session starting from 10h00am to 11h00am and 14h00pm to 15h00pm. Covid 19 protocols to be observed. The last day of receiving queries is 25 June 2021 at 17:00.

The closing date and time for receipt of tenders is 12:00pm on 05 July 2021. Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000

Tenders must only be submitted on the tender documentation that is issued. The retyping of the tender document is not permitted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any tender and correspondence will be entered into with successful tenderer.

“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587”.

1. **INTRODUCTION**

The JDA is requesting proposals from experienced companies and joint ventures to render Turnkey Project Management services for the planning, design and management of the implementation of various CAPEX projects over a period of 36 months.

2. **PANEL INFORMATION**

2.1 **Background**

This contract is a five-year programme from July 2021 to July 2026 to manage the existing & new property portfolio of the Johannesburg Development Agency (JDA) across the Gauteng Province in South Africa. A Turnkey Project Manager with a Multi-Disciplinary professional team & Contractors are sought after to perform Turnkey Project Management (TKPM) under the JDA, details of this arrangement or structure will be discussed with the successful bidders. It is the mandate of the successful bidder to provide the following Consultants under TKPM setup: Project Managers, Architects, Quantity Surveyors, Structural Engineers, Civil Engineers, Electrical Engineers, Mechanical, Engineers, Heritage Architects, Occupational Health & Safety Representatives and Social Facilitators, Contractors & Specialist Consultants to perform the various tasks required according to each specific project scope of works. The projects involve the alterations and refurbishment, Brownfield projects, Greenfield projects in the Civil, Building, Environmental Upgrades and Heritage portfolios of all JDA existing property portfolios across Gauteng to bring them in line with City of Johannesburg's mandate. This process will start with detailed existing conditions assessments of all facilities, provide a detailed scope of works for various facilities, and provide design drawings, bills of quantities that can be priced by the Contractors under the TKPM appointment.

2.2 **Project Purpose**

The purpose of the Turnkey Project managers panel is to assist the Johannesburg Development Agency with the implementation of the accelerated service delivery projects within the city of Johannesburg Metropolitan Municipality.

3. **APPOINTMENT**

The JDA is requesting proposals from experienced companies and joint ventures to render Turnkey Project Management services for the planning, design and management of the implementation of various CAPEX projects over a period of 36 months.

3.1 **Turnkey Project Manager**

The turnkey Project Manager is required to be registered with an appropriate professional body, and to have the relevant skills, experience, and capacity to deliver the scope of work within the required time frame. Refer Annexure G, Appendix 2: **Project Manager**, for a detailed scope of services.

3.2 **Notes**

3.2.1 Bidders are to ensure that they have adequate resources to undertake the work under stringent timeframes.

3.2.2 Bidders are required to take cognisance of the role of the other professionals as described in this proposal call and work coherently with them where required.

- 3.2.3 Successful tenderers will be required to sign the PROCSA professional services Agreement upon appointment.
- 3.2.4 Tenderers must note that they will be required as and when necessary to attend (a) presentations to JDA, COJ, and stakeholders; (b) design, progress / site meetings and inspections; and (c) consultations with relevant persons and authorities including site visits.
- 3.2.5 Tenderers must also note that revisions to the feasibility studies and / or designs may be required following feedback received from relevant stakeholders and / or approving authorities which may necessitate some rework, additional presentations, and meetings.

4. ALLOCATION OF WORK & PRICING WITHIN THE PANEL

Work will be allocated to panel members based the final points system recorded during the technical evaluation stage.

- The highest scoring bidder will be allocated work first.
- In a case where two bidders have the same scores, BBBEE component will be used to decide.
- Project will be sequentially and equally allocated to members as and when project and budgets becomes available.

5. INDICATIVE PROGRAM

The table overleaf outlines the indicative completion dates of certain milestones for the project:

Milestone	Date
1. Professional team tender publication	June 2021
2. Professional team tender closure	June 2021
3. Professional team awards completed	July 2021

6. PROPOSAL CONTENT

The bidder's submission must provide the JDA with sufficient information to enable the employer to make a sound and fair evaluation of the proposal. It must clearly indicate the **relevant** previous experience, capability, and capacity of the bidding entity to undertake the project. The proposal should **use the same item numbers as below, using numbered dividers**.

The following minimum documentation must be provided:

- 6.1 A valid BBBEE status level verification certificate substantiating the bidding entities BBBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors (IRBA) will be accepted. **TO SUBMIT A BBBEE STATUS LEVEL CERTIFICATE WILL RESULT IN THE BIDDER SCORING ZERO (0) POINTS FOR BBBEE.**

An EME must submit a sworn affidavit confirming the following:

- Annual turnover revenue of R10 million or less; and
- Level of black ownership

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE Act as amended.

- 6.2 Company registration documents.
- 6.3 A certified copy of the bidder's Professional Indemnity Insurance certificate indicating the maximum value per claim in an insurance period, the applicable excess, and the expiry date. A minimum cover of R20m is required for this project.
- 6.4 A copy of the bidding entity's current municipal rates account in the name of the bidding entity or alternatively in the names of the directors / partners of the bidding entity. A lease agreement will also suffice
- 6.5 Audited financial statements for the past three financial years.
- 6.6 Details of directors / partners / members and shareholders with certified copies of their identity documents.
- 6.7 The bidding entity's certificates of professional membership/s to industry bodies.
- 6.8 A detailed approach and methodology statement wherein the approach to be followed in each stage of the design and construction process is outlined with clear identification of the deliverables in each stage. This section should show the tenderer's understanding of the process and input required towards the completion of the required services.
- 6.9 The forms A to E, I and K annexed, must be scrutinized, completed in full and submitted together with your quotation. Annexure F is for information purposes only.
- 6.10 A corporate brochure alternatively a brief summary of the entity's background.
- 6.11 Provide information on the individuals who will be assigned to **this project (NOT the entire company)**. The following **must** be addressed:
 - Organogram (annexure I)
 - role/s and responsibility/ies on this project
 - relevant qualifications and attach proof hereof
 - number of years of relevant experience in the industry **and** in the proposed role
 - detailed CV's for each member of the team noting their specific relevant project experience [**project description, role and responsibilities, project value**]
 - individual valid memberships to relevant professional associations and attach proof hereof
- 6.12 A schedule of completed contracts of a **similar** nature to this project i.e. Building and civil projects related to intermodal infrastructure

Tenderers are to submit 2 copies of their proposal (1 original plus 1 copy).

FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEM 6 WILL RESULT IN TENDERERS BEING DISQUALIFIED FOR NON-COMPLIANCE OR NEGATIVELY SCORED IN THE TECHNICAL ASSESSMENT.

Note for consortium and joint ventures

- **EACH** party to a consortium and joint venture is to submit the requisite documents and / or information as requested in item 6 (ie.6.4-6.9, 6.11-6.12,)
- An Agreement or Heads of Terms recording the arrangement between the parties to the consortium / joint venture is to be submitted.
- A lead consultant is to be appointed and noted in the submission.

- A trust, consortium or joint venture will qualify for points for their BBBEE status level as an unincorporated entity, provided that the entity submits their consolidated BBBEE scorecard as if they were a group structure and that such a consolidated BBBEE scorecard is prepared for every separate tender.

7. **ASSESSMENT CRITERIA**

Submissions (responses to item 6 above) will be evaluated on the criteria to follow:

- Compliance
- Technical
- Risk Tolerance

7.1 **Compliance**

Bidders will be disqualified in the following instances;

- If any of its directors are listed on the register of defaulters.
- In the case of a bidder who during the last five years has failed to perform satisfactorily on previous contracts with the JDA or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;
- Bidders who did not complete, in full, the tender offer page (i.e. all registration numbers provided and signed);
- Bidders whose tender document has been completed in pencil;
- Bidders whose document has been faxed;
- Bidders whose tender document has been received after the closing time;
- Bidders whose tender document has not been deposited in the tender box at the time of closing;
- Bidders who failed to attend the compulsory tender briefing session;
- Bidders who have any directors in the employment of the state.
- Bidders who fail to provide proof of professional registration for the bidding company and individuals;
- Bidders who fail to provide a certificate of good standing in line with ISO accreditation (ISO9001-2015).
- No award will be made to any bidder whose tax matters are not in order with the receiver of revenue (SARS);
- No award will be made to any bidder who is not registered on the National Treasury Central Supplier Database (CSD);

7.2 **Technical**

The technical assessment is based on the criteria set-out below namely:

- (i) key returnable documents,
- (ii) Skills and Capability of the proposed key team members (i.e., experience, qualifications, and valid memberships to professional associations per Item 6.11 above) and
- (iii) The experience of the company (i.e. building projects, above R50m, and references letters per Item 6.11 above).

Tenderers will have to submit compliant documents and score a minimum number of points in the technical evaluation in order to be considered further in the evaluation process.

The minimum points for the **Turnkey Project Managers is 116 points** [out of a possible 165] as 5 resources are required i.e. Project Director, Programme Manager, Senior Project Manager, Project manager and Project administrator.

Key Returnable Documents	Total Points	Criteria	Description of Criteria	Points
(i)		Valid ISO9001:2015 certification		N/A
		Proof of Professional Indemnity Insurance of minimum R20m		N/A
		3 Years of audited financial statements		N/A
		Valid SACPCMP certificate		
Skills and Capability	Total Points	Criteria	Description of Criteria	Points
(ii) Capability of proposed key personnel per Item Detailed CVs indicating track record of the proposed key team members Copies of qualifications and memberships to professional bodies are required for the proposed team members must be submitted with the	Total points capability is 115 points A total of 115 points is achievable for Project managers,	Project Director : The project director must have a minimum of 20 years of experience in the built environment industry. Registered with SACPCMP as professional Construction Project manager (Pr CPM) The minimum qualification required is BSC or BTech in any built environment professional discipline.	Points will only be allocated for experience on Building and Civil projects related to intermodal infrastructure such as taxi ranks and bussing facilities valued at a minimum of R50m in the discipline being tendered for. in the role specified. If any of the following information is not provided, zero points will be awarded :	50
		Programme Manager : The programme manager must have a minimum of 15 years of experience in in the built environment. Registered with SACPCMP as professional Construction Project manager (Pr CPM) The minimum qualification required is BSC or BTech in any built environment professional discipline.		<ul style="list-style-type: none"> CV's provided must be as per the resources recorded on the organogram CV's must clearly show building project experience CV's must clearly show the role executed by the

<p>CV and failing which, zero points will be allocated per position.</p>		<p>Senior Project Manager :</p> <p>The project manager must have a minimum of 10 years of experience in in the built environment. Registered with SACPCMP as professional Construction Project manager (Pr CPM)</p> <p>The minimum qualification required is BSC or BTech in any built environment professional discipline.</p>	<p>resource on said building projects</p> <ul style="list-style-type: none"> CV's must clearly show the values of said building projects. <p>Note that duplication of resources/personnel on the designations indicated in the criteria will result in zero points being awarded.</p>	20
		<p>Project Manager :</p> <p>The project manager must have a minimum of 5 years of experience in in the built environment. The minimum qualification required is national diploma in any built environment professional discipline.</p>	<p>Points will only be allocated for proposed team members with the specified qualifications and memberships.</p> <p>If no proofs of qualifications or professional memberships are attached, zero points will be awarded.</p>	10
		<p>Project Administrator :</p> <p>The project administrator must have a minimum of 3 years of experience in the built environment industry.</p>	<p>Note that professional memberships for the project manager or project administrator are not required.</p>	5
<p>Company experience and Reference letters</p>	<p>Total Points</p>	<p>Criteria</p>	<p>Description of Criteria</p>	<p>Points</p>
<p>(iii)</p> <p>Company experience and reference letters per Item 6.12 :</p> <p>Experience on turnkey project management experience</p> <p>Each project must be supported by an appointment letter; reference letter and a completion certificate</p>	<p>A total of 50 points is achievable for Company experience in similar completed projects under section</p>	<p>Five or more turnkey projects completed</p>	<p>Points will only be allocated for on Turnkey projects valued at a above R50m in the discipline being tendered for projects as listed in the schedule requested in item 6.12 and Annexure i and the projects must not be older than 10 years</p> <p>Project information contained elsewhere in the tender submission will <u>not</u> be considered.</p>	50
		<p>Three to four turnkey projects completed</p>		30
		<p>One to two projects turnkey completed</p>		10

on the client's letterhead. Failing to provide proof, zero points will be allocated				
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7.3 Price and Empowerment

Having completed a technical evaluation, the procedure for the evaluation of technically qualifying tenders is Method 2 (Price and Preferences). The Preference Point System assigns a score to each tenderer based on the tender price and on the tenderer's BBBEE status. These scores are combined to determine an overall score for the tender. The tender with the highest score will be considered for acceptance.

The Preference Point System will be applied as follows:

- For tenders up to R50 million
 - 80 points are assigned to price
 - Up to 20 points are assigned to BBBEE status per the table under item 7.3.1
- Points scored will be rounded off to the nearest 2 decimal places

7.3.1 Points awarded for BBBEE status level

Points will be awarded for empowerment (BBBEE), in accordance with the Preferential Procurement Regulations 2017 published in Government Gazette No. 40553 dated 20 January 2017. The table overleaf is applicable in this regard:

B-BBEE Status Level Of Contributor	Number of Points
	Tenders up to R50 million
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant contributor	0

Notes:

- 7.3.1.1 "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, as measured under the Amended Construction Sector Codes issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act (Act No.53 of 2003).
- 7.3.1.2 Tenderers must submit their original and valid B-BBEE status level verification certificate substantiating their B-BBEE rating. Certificates issued by either verification agencies accredited by the South African Accreditation System (SANAS) or by registered auditors approved by the Independent Regulatory Board for Auditors (IRBA) are acceptable. **FAILURE TO SUBMIT A BBBEE STATUS LEVEL CERTIFICATE WILL RESULT IN THE BIDDER SCORING ZERO (0) POINTS FOR BBBEE.**
- 7.3.1.3 An EME must submit a sworn affidavit confirming the following:

- Annual Turnover Revenue of R6 million or less; and
- Level of Black ownership

Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended.

7.3.1.4 An QSE must submit a Scorecard confirming the following:

- An annual Turnover Revenue of more than R 6 million but less than R25 million

7.3.1.4 The submission of such certificates must comply with the requirements of instructions and guidelines issued by the National Treasury and are in accordance with notices published by the Department of Trade and Industry in the Government Gazette.

7.3.1.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

7.3.1.6 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.

7.3.1.7 A person will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for.

7.3.1.8 A person awarded a contract will not be permitted to sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.

7.3.1.9 No tender will be awarded to a bidder whose tax matters are not in order with SARS.

7.3.1.10 No tender will be awarded to a bidder who is not registered on CSD.

7.3.2 Formula for scoring tender price

The following formula will be used to calculate the points for price.

$$P_s = X \left[1 - \frac{(P_t - P_{\min})}{P_{\min}} \right]$$

Where

P_s = Points scored for comparative price of tender under consideration

P_t = Comparative price of tender under consideration

P_{\min} = Comparative price of lowest acceptable tender

X = **Points** assigned to price

7.3.3 The total preference points for a tender are calculated with the formula

$PP = P_s + P_{bee}$ Where

PP is the total number of preference points scored by the tenderer

P_s is the points scored for the comparative price of the tenderer, and

P_{bee} is the number of points awarded to the tenderer based on his certified B-BBEE status level

7.4 Risk Tolerance

The JDA has adopted a Risk Tolerance Framework (RTF) which enjoins the JDA to consider its risk exposure to contractors / service providers in terms of the number of contracts awarded to a single contractor / service provider in a particular year.

In terms of the Risk Tolerance Framework, the JDA determines the risk exposure as excessive in instances where the value of the contracts for **individual** professional service providers (e.g. project managers / engineers / quantity surveyors / consultants) is either:

1. The greater of R8 million or four contracts / projects in the current financial year or
2. The greater of R12 million or six contracts / projects over two financial years (current year and previous financial year)

And in instances where the value of contracts for **multi-disciplinary** professional service providers (e.g. more than one discipline / service is provided by the same bidder) is either:

3. The greater of R12 million or six contracts / projects in the current financial year or
4. The greater of R20 million or nine contracts / projects over two financial years (current year and previous financial year)

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above. In other words, whether it falls within the ambit of the Risk Tolerance Framework as acceptable.

JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

8. CLOSING DATE, TIME AND VENUE FOR SUBMISSIONS

The completed tender document shall be placed in a sealed envelope. The words:

“BID DESCRIPTION: REQUEST FOR PROPOSALS FROM TURNKEY PROJECT MANAGERS TO BE ON THE PANEL FOR THE IMPLEMENTATION OF VARIOUS CAPEX FOR JOHANNESBURG DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS FROM THE DATE OF APPOINTMENT. BID NUMBER: JDA/TPM-001/2021”

must be written / typed clearly on the envelope.

The envelope must be deposited in the tender box at the **Johannesburg Development Agency, Ground Floor, The Bus Factory, 3 Helen Joseph Street (Formerly President Street), Newtown** only between the hours of 08H00 and 17H00.

The Tender closes at 12h00 on 05 July 2021.

There will be a public opening of tenders from 12:00.

NO LATE / E-MAILED / TELEPHONIC / FAXED / POSTAL TENDERS WILL BE ACCEPTED OR CONSIDERED.

The Johannesburg Development Agency's selection of qualifying tenders shall be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender and no correspondence will be entered into.

Unsuccessful bidders will have the opportunity to query the award or decision within fourteen (14) calendar days from the day of notification.

The tender offer validity period for this tender is 120 days.

Queries can be addressed in writing to:

Mr Nthangeni Mulovhedzi

E-mail: nmulovhedzi@jda.org.za

ANNEXURE A : BUSINESS DECLARATION

Tender/RFP Number :

Tender/RFP Description :

Name of Company :

Contact Person :

Postal Address :

.....

Physical Address :

.....

Telephone Number :

Fax Number :

Cell Number :

E-mail Address :

Company/enterprise Income

Tax Reference Number :

(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

VAT Registration Number :

Company Registration Number :

1. Type of firm

- Partnership
- One person business/sole trader
- Close corporation
- Public company
- Private company

(Tick one box)

2. Principal business activities

.....
.....
.....

3. Total number of years company has been in business:

4. Detail all trade associations/professional bodies in which you have membership

.....
.....
.....

5. Did the firm exist under a previous name?

- Yes
- No

(Tick one box)

If yes, what was its previous name?

6. How many permanent staff members are employed by the firm:

Full Time :

Part Time :

7. In the case of a firm which renders services for different disciplines, how many permanent staff members are employed by the firm in the discipline for which you are tendering:

Full Time :

Part Time :

8. What is the enterprise's annual turnover for the last three years and what is the estimated turnover of current commitments from 1 July 2016 to 30 June 2017 (excl. VAT):

R Year

R Year

R Year

R Year

9. List all contracts which your company is engaged in and have not yet completed:

CONTRACT DESCRIPTION	LOCATION	COMPANY/ EMPLOYER	PROJECT VALUE	ESTIMATED FEES	EXPECTED COMPLETION (MONTH & YEAR)

10. Banking details

I/We hereby request and authorize you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/We understand that the credit transfers hereby authorized will be processed by computer through a system known as the "ACB Electronic Fund Transfer Service" and

I/We also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher.

This authority may be cancelled by me/us giving **30 days'** notice in writing.

BANK :

BRANCH :

BRANCH CODE :

ACCOUNT NUMBER :

ACCOUNT HOLDER :

TYPE OF ACCOUNT :

CONTACT PERSON :

CONTACT NUMBER :

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the company, affirms that the information furnished in response to this request for proposal is true and correct:

SIGNATURE :

NAME IN FULL :

CAPACITY :

DULY AUTHORIZED TO SIGN ON BEHALF OF :

DATE :

ANNEXURE B: DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Position occupied in the company (director, trustees, shareholder**)

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state* **YES / NO**

If yes, furnish particulars

.....

.....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

If yes, furnish particulars

.....

.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
If yes, furnish particulars

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
If yes, furnish particulars

.....
.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
If yes, furnish particulars

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not they are bidding for this contract? **YES / NO**
If yes, furnish particulars

.....
.....

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Position

.....
 Name of Bidder

.....
 Date

- * MSCM Regulations: "in the service of the state" means to be –
- (a) a member of –
 - (i) Any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
 - (b) a member of the board of directors of any municipal entity;
 - (c) an official of any municipality or municipal entity;
 - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
 - (e) a member of the accounting authority of any national or provincial public entity; or
 - (f) an employee of Parliament or a provincial legislature.

** "Stakeholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

ANNEXURE C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
Item	Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:
-------	-----------------------------

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Position

.....
 Name of Bidder

.....
 Date

ANNEXURE D: PARTICULARS OF CONTRACTS AWARDED BY AN ORGAN OF STATE* DURING THE LAST 5 YEARS cont.**

EMPLOYER	CONSULTING ENGINEER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

***** Organ of State means-**

- ◆ a) a national or provincial department;
- ◆ b) a municipality;
- ◆ c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- ◆ d) Parliament;
- ◆ e) a provincial legislature;
- ◆ f) any other institution or category of institutions included in the definition of "organ of state" in section 239 of the Constitution and recognised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

.....
 Signature
(of person authorised to sign on behalf of the organisation)

.....
 Position

.....
 Name of Bidder

.....
 Date

ANNEXURE E: PARTICULARS OF SIMILAR COMPLETED PROJECTS.

EMPLOYER	CONSULTING ENGINEER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

.....
Signature
(of person authorised to sign on behalf of the organisation)

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE F : CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

for
**REQUEST FOR PROPOSALS FROM TURNKEY PROJECT MANAGERS TO BE ON THE PANEL FOR THE IMPLEMENTATION
OF VARIOUS CAPEX FOR JOHANNESBURG DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS FROM THE
DATE OF APPOINTMENT.**

in response to the invitation for the bid made by:

Johannesburg Development Agency

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

_____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;

-
- (d) the intention or decision to submit or not to submit a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.

- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE G : APPENDICIES TO CONTRACT

APPENDIX 2

SCOPE OF SERVICES

The **Project Manager** shall provide the following services

STAGE 1 : PROJECT INITIATION AND BRIEFING

- 1.1 Facilitate the development of a clear project brief.
- 1.2 Establish the client's Procurement Policy for the project.
- 1.3 Assist the client in the procurement of the necessary and appropriate consultants including the clear definition of their roles, responsibilities and liabilities.
- 1.4 Establish in conjunction with the client, consultants and all relevant authorities the site characteristics necessary for the proper design and approval of the intended project.
- 1.5 Manage the integration of the preliminary design to form the basis for the initial viability assessment of the project.
- 1.6 Prepare, co- ordinate and monitor a project initiation programme.
- 1.7 Facilitate the preparation of the preliminary viability assessment of the project.
- 1.8 Facilitate client approval of all Stage 1 documentation.

STAGE 2 : CONCEPT AND FEASIBILITY

- 2.1 Assist the client in the procurement of the necessary and appropriate consultants including the clear definition of their roles, responsibilities and liabilities.
- 2.2 Advise the client on the requirement to appoint a Health and Safety Consultant.
- 2.3 Communicate the project brief to the consultants and monitor the development of the concept and feasibility within the agreed brief.
- 2.4 Co-ordinate and integrate the income stream requirements of the client into the concept design and feasibility.
- 2.5 Agree the format and procedures for cost control and reporting by the cost consultants on the project.
- 2.6 Manage and monitor the preparation of the project costing by other consultants.
- 2.7 Prepare and co-ordinate an indicative project documentation and construction programme.
- 2.8 Manage and integrate the concept and feasibility documentation for presentation to the client for approval.
- 2.9 Facilitate client approval of all Stage 2 documentation.

STAGE 3 : DESIGN DEVELOPMENT

- 3.1 Assist the client in the procurement of the balance of the consultants including the clear definition of their roles, responsibilities and liabilities.
- 3.2 Establish and co-ordinate the formal and informal communication structure, processes and procedures for the design development of the project.
- 3.3 Prepare, co-ordinate and agree a detailed design and documentation programme, based on an updated indicative construction programme, with all consultants.
- 3.4 Manage, co-ordinate and integrate the design by the consultants in a sequence to suit the project design, documentation programme and quality requirements.
- 3.5 Conduct and record the appropriate planning, co-ordination and management meetings.
- 3.6 Facilitate any input from the design consultants required by the construction manager on constructability.
- 3.7 Facilitate any input from the design consultants required by the Health and Safety consultant.
- 3.8 Manage and monitor the timeous submission by the design team of all plans and documentation to obtain the necessary statutory approvals.
- 3.9 Establish responsibilities and monitor the information flow between the design team, including the cost consultants.
- 3.10 Monitor the preparation by the cost consultants of cost estimates, budgets, and cost reports.
- 3.11 Monitor the cost control by the cost consultants to verify progressive design compliance with approved budget, including necessary design reviews to achieve budget compliance.
- 3.12 Facilitate and monitor the timeous technical co ordination of the design by the design team.
- 3.13 Facilitate client approval of all Stage 3 documentation.

STAGE 4 : TENDER DOCUMENTATION AND PROCUREMENT

- 4.1 Select, recommend and agree the procurement strategy for contractors, subcontractors and suppliers with the client and consultants.
- 4.2 Prepare and agree the project procurement programme.
- 4.3 Co-ordinate and monitor the preparation of the tender documentation by the consultants in accordance with the project procurement programme.
- 4.4 Facilitate and monitor the preparation by the Health and Safety Consultant of the Health and Safety specification for the project.
- 4.5 Manage the tender process in accordance with agreed procedures, including calling for tenders, adjudication of tenders, and recommendation of appropriate contractors for approval by the client.
- 4.6 Advise the client, in conjunction with other consultants, on the appropriate insurances required for the implementation of the project.
- 4.7 Monitor the reconciliation by the cost consultants of the tender prices with the project budget.

-
- 4.8 Agree the format and procedures for monitoring and control by the cost consultants of the cost of the works.
 - 4.9 Facilitate client approval of the tender recommendation/s.

STAGE 5 : CONSTRUCTION DOCUMENTATION AND QUALITY MANAGEMENT

- 5.1 Appoint contractor/s on behalf of the client including the finalisation of all agreements.
- 5.2 Instruct the contractor on behalf of the client to appoint subcontractors.
- 5.3 Receive, co ordinate, review and obtain approval of all contract documentation provided by the contractor, subcontractors, and suppliers for compliance with all of the contract requirements.
- 5.4 Monitor the ongoing projects insurance requirements.
- 5.5 Facilitate the handover of the site to the contractor.
- 5.6 Establish and co-ordinate the formal and informal communication structure and procedures for the construction process.
- 5.7 Regularly conduct and record the necessary meetings.
- 5.8 Monitor, review and approve the preparation of the contract programme by the contractor.
- 5.9 Regularly monitor the performance of the contractor against the contract programme.
- 5.10 Review and adjudicate circumstances and entitlements that may arise from any changes required to the contract programme.
- 5.11 Monitor the preparation of the contractor's Health and Safety Plan and approval thereof by the Health and Safety consultant.
- 5.12 Monitor the preparation of the contractor's Health and Safety Plan by the Health and Safety Consultant.
- 5.13 Monitor the compliance by the contractors of the requirements of the Health and Safety Consultant.
- 5.14 Monitor the production of the Health and Safety File by the Health and Safety Consultant and contractors.
- 5.15 Monitor the preparation by the Environmental Consultants of the Environmental Management Plan.
- 5.16 Establish the construction information distribution procedures.
- 5.17 Agree and monitor the construction documentation schedule for timeous delivery of required information to the contractors.
- 5.18 Expedite, review and monitor the timeous issue of construction information to the contractors.
- 5.19 Manage the review and approval of all necessary shop details and product proprietary information by the design consultants.
- 5.20 Establish procedures for monitoring, controlling and agreeing all scope and cost variations.
- 5.21 Agree the quality assurance procedures and monitor the implementation thereof by the consultants and contractors.
- 5.22 Monitor, review, approve and certify monthly progress payments.
- 5.23 Receive, review and adjudicate any contractual claims.
- 5.24 Monitor the preparation of monthly cost reports by the cost consultants.
- 5.25 Monitor long lead items and off site production by the contractors and suppliers.

-
- 5.26 Prepare monthly project reports including submission to the client.
 - 5.27 Manage, co-ordinate and monitor all necessary testing and commissioning by consultants and contractors.
 - 5.28 Co-ordinate, monitor and issue the practical completion lists and certificate of practical completion.
 - 5.29 Co-ordinate and monitor the preparation and issue of the Works Completion List by the consultants to the contractors.
 - 5.30 Monitor the execution by the contractors of the defects items to achieve Works Completion.
 - 5.31 Facilitate and co-ordinate adequate access with the occupant for the rectification of defects by the contractors.

STAGE 6 : PROJECT CLOSE OUT

- 6.1 Issue the Works Completion Certificate.
- 6.2 Manage, co ordinate and expedite the preparation by the design consultants of all as built drawings and design documentation.
- 6.3 Manage and expedite the procurement of all operating and maintenance manuals as well as warranties and guarantees.
- 6.4 Manage and expedite the procurement of all statutory compliance certificates and documentation.
- 6.5 Manage the finalisation of the Health and Safety File for submission to the client.
- 6.6 Co-ordinate, monitor and manage the rectification of defects during the Defects Liability Period.
- 6.7 Manage, co-ordinate and expedite the preparation and agreement of the final account by the cost consultants with relevant contractors.
- 6.8 Co-ordinate, monitor and issue the Final Completion defects list and Certificate of Final Completion.
- 6.9 Prepare and present Project Closeout Report.

ANNEXURE H: DEMO TAX COMPLIANCE STATUS PIN LETTER



**TAX COMPLIANCE STATUS
PIN Issued**

Enquiries should be addressed to SARS:

Contact Detail

SARS
Alberton
1528

Contact Centre Tel: 0800 00 SARS (7277)
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number:

Case Number:

Issue Date:

2016/10/25

Always quote this reference number when contacting SARS

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	
Trading Name	
Tax Reference Number(s)	
Purpose of Request	Good Standing
Request Reference Number	
PIN	
PIN Expiry Date	25/10/2017

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE



2016-12-5 2013.01.01 TCR00_RO

Name: -
Tax reference No: -
Form ID: RFDTC
Content Version: v01.01

Timestamp: 29404291
Year: 2016
Page of Page: 01/01
Template version: v2013.01.01

Page: 01/01

ANNEXURE I : ORGANOGRAM

The tenderer shall list below the key personnel proposed for this project in the discipline and designation being tendered for.

DESIGNATION	NAME AND NATIONALITY	SUMMARY OF QUALIFICATIONS & EXPERIENCE
Project Director 1 resource required		
Programme Manager 1 resource required		
Senior Project Manager 1 resource required		
Project manager 1 resource required		
Project administrator 1 resource required		

NOTE: Detailed Curriculum Vitae (CV's) of the above proposed candidates must be provided. Said CV's MUST indicate the name and description of the project, role played in the project, project value, and the start and end dates of the project. In addition proof of relevant qualifications and of memberships to relevant professional associations must also be provided for the above proposed candidates.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE J: SCHEDULE OF COMPLETED CONTRACTS

The tenderer shall list below a **maximum of 5 projects completed in the past 5 years of a similar nature and scale** to this project i.e. building projects, above R50m that includes completion of intermodal facilities, building of taxi ranks or bussing facilities

CLIENT Company name and contact person's name, tel, cell & e-mail address	PROJECT Name and description	SERVICE RENDERED	CONSTRUCTION VALUE	COMPLETION DATE

NOTE: Contactable references for the above listed projects must be provided. Said references MUST be on the client's letter head or on a document stamped and signed by client and must confirm the name of the project, description of the project, description of the service rendered, the value of the project, the completion date, and it must rate the service rendered.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE K : DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:
Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder:
- ii. Registration Number:
- iii. Municipality where business is situated
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:
- vi. Names of all directors, their ID numbers and municipal account number.
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.

C Documents to be attached.

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
.....

Signature

Date