



a world class African city



City of Johannesburg  
Johannesburg Development Agency

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## INVITATION TO QUOTE

### REQUEST FOR FORMAL WRITTEN PRICED QUOTATIONS

**ADVERT DATE:** 04 FEBRUARY 2026

**COMPULSORY CLARIFICATION DATE:** 06 FEBRUARY 2026

**TIME:** 10H00AM – 11H00AM

**VENUE:** THE AUDITORIUM, OFFICES OF THE JOHANNESBURG DEVELOPMENT AGENCY, 3 HELEN JOSEPH STREET, THE BUS FACTORY, NEWTOWN, JOHANNESBURG, 2000

**CLOSING DATE:** 10 FEBRUARY 2026

**CLOSING TIME:** 12H00

**RFQ DESCRIPTION:** RFQ-MANUFACTURING, SUPPLYING AND DELIVERY OF UNIFORMS / SAFETY CLOTHING FOR THE JDA ON A ONCE OFF BASIS

**RFQ NUMBER:** JDAFAC-UNIFORM/02/2026

RFQ DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street, The Bus Factory, Newtown, Johannesburg, 2000

**Bidders should ensure that RFQ submissions are delivered timeously to the correct address. If the RFQ is late, it will not be accepted for consideration.**

**NB: NO RFQ SUBMISSION WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE** (see definition below)

\*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

### ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

**Department:** Procurement  
**Tel:** 011 688 7800

**Contact Person:** Mr. Siyambonga Gcobo  
**E-mail:** [sgcobo@jda.org.za](mailto:sgcobo@jda.org.za)

### ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

**Department:** Facilities Management  
**Tel:** 011 688 7843

**Contact Person:** Ms. Tshepho Mpyatona  
**E-mail:** [tmpyatona@jda.org.za](mailto:tmpyatona@jda.org.za)

**PLEASE NOTE: SUBMISSIONS MUST BE SUBMITTED ON THE RFQ DOCUMENTATION ISSUED. RFQ DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED**

**OFFER**

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER .....

BID DESCRIPTION .....

BID NUMBER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

CONTACT PERSON .....

TELEPHONE NUMBER CODE ..... NUMBER .....

CELLPHONE NUMBER .....

FACSIMILE NUMBER CODE ..... NUMBER .....

E-MAIL ADDRESS .....

COMPANY REGISTRATION NUMBER .....

NATIONAL CENTRAL SUPPLIER DATABASE NUMBER .....

VAT REGISTRATION NUMBER .....

TAX VERIFICATION PIN NUMBER .....

TOTAL BID PRICE..... excluding Value Added Tax

15 % VAT .....

TOTAL BID PRICE..... including Value Added Tax

TOTAL BID PRICE in words .....

..... including Value Added Tax

SIGNATURE OF BIDDER .....

CAPACITY UNDER WHICH THIS BID IS SIGNED .....

DATE .....

THE ABOVE PARTICULARS MUST BE FURNISHED. FAILURE TO DO SO WILL RESULT IN THE BID BEING DISQUALIFIED

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**To all Stake Holders****RE: The channels of reporting fraudulent and Corrupt Activities**

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees.

To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption.

The City took a decision to centralize the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

**Anyone can report fraudulent and corrupt activities through one of the following channels:**

- Toll free number: 0800-0025-87 (all official languages)
- Email Address: [whistle@joburg.org.za](mailto:whistle@joburg.org.za)
- Walk in: 48 Ameshhof Street, SAPPI Building, East Wing, 5<sup>th</sup> Floor
- Social Media Pages: Facebook (Group Forensic and investigation services GFIS) and Twitter (@cojgfis)
- Management Request and referrals: Various Departments and Entities



Let's join hands to take up the Fight against Fraud and Corruption in our society.

**WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE**

## 1. INTRODUCTION

The Johannesburg Development Agency (JDA) is requesting quotations from Service Providers who specialises in manufacturing, supplying and delivery of uniforms / safety clothing. The clothing must be produced and manufactured in South Africa.

The appointment period envisaged is for once off.

### 1.1 Background

The JDA requires quality clothing with white embroidery branding using the City of Johannesburg and the JDA logo on the uniforms and safety clothing for its employees.

## 2. SCOPE OF WORK AND DELIVERABLES

The successful service provider expected to render the following services:

- Manufacturing, supplying and delivery of uniforms / safety clothing as and when required by the JDA Bus factory.
- To issue a quotation of the required goods as per the pricing table from the JDA Bus factory, then upon approval of quotation delivery can be arranged.
- Pricing of goods to be inclusive of the transportation to the JDA Bus factory
- Goods to be supplied are to be of good quality as those deemed to be of inferior quality will not be accepted.

## 3. NOTES FOR PRICING

The basis for fee proposals is outlined in item 3.1 below.

This is followed by item 6.1 which applicants are required to take note of.

**3.2** Tenderers are to complete all the items on the pricing table below and submit as part of their fee proposal to transfer or carry over the total fee to the “Offer” page correctly.

**Failure to complete in full the pricing table and price as required will result in the tender being disqualified for non-compliance.**

Detailed below is information upon which fees must be based on (refer to item 2 above for detailed scope of work).

This is followed by item number 6.3 which ALL applicants are required to take careful note of.

**TOTAL FEE TO BE TRANSFERRED CORRECTLY TO THE OFFER PAGE**

Tenderers must ensure that the final TOTAL FEE is correctly carried to the “offer” page. The value recorded on the offer page will be regarded as the quoted amount.

**Failing to price as required will result in the RFQ document being disqualified.**

**3.2 Notes**

**3.2.1 Tenderers must ensure that the final PRICING TABLE TOTAL FEE is correctly carried over to the “offer” page. The total value recorded as total of pricing table must be the same as the one recorded on the offer page, which will be regarded as the quoted amount to render services. **Failing to price as required will result in the RFQ submission being disqualified.****

**3.2.2** Fees **must** include standard disbursements such as typing, reproduction, copying, binding of documents, telephonic / electronic and facsimile communications, courier, local travel and accommodation, etc.

**3.2.3** It is the responsibility of the bidder to ensure that they have a local office within the geographical area of City of Johannesburg as the JDA will not be responsible for accommodation and travelling costs.

**3.2.4** That the RFQ is issued out inline with POPI Act.

**3.2.5** That the RFQ shall be evaluated in accordance with PPR 2022

**3.2.6** That the RFQ shall be evaluated in accordance with the Local content MBD 6.2

**3.2.7** That the JDA reserves a right not to award the lowest bidder based on market price benchmarking

**3.2.8** That the JDA reserves the right not to enter into a contract with a preferred bidder who fails to adhere to provide quality samples as means of the final product within seven days of establishing a working relationship.

**3.2.9 All prices must be fixed.**

**4. PRICING TABLE****Table A: Female General workers:**

No.	Description	Quantity	Sizes	Unit Price	Total Price exclusive of Vat
1	Ladies branded grey Scrubs	8	2 - size 34	R	R
			4 - size 36	R	R
			2 - size 40	R	R
2	Ladies branded maroon Scrubs	8	2 - size 34	R	R
			4 - size 36	R	R
			2 - size 40	R	R
3	Ladies black branded Norquay Insulated jackets	5	2 - M	R	R
			2 - L	R	R
			1 - XL	R	R
4		4	1 - L	R	R

	Ladies grey micro fleece jackets		2 - M	R	R
			1- XL	R	R
5	Ladies Safety Crocks	4	1 - size 3	R	R
			1 - size 4	R	R
			1 - size 5	R	R
			1 - size 7	R	R
6	Grey Ladies Aprons	4	2 - S	R	R
			1 - M	R	R
			1- L	R	R
7	Maroon Ladies Aprons	4	2 - S	R	R
			1 - M	R	R
			1- L	R	R
8	Anti-static fibre woven socks (Adults) – refer to shoe size – 4 pairs each	20	One fits all	R	R
9	Branded black Jersey	5	2 - S	R	R
			2 - M	R	R
			1 - L	R	R
10	Grey branded beanies	8	Adults	R	R
11	Grey branded bucket hats- 56-58cm	4	Adults	R	R
12	Black branded bucket hats- 56-58cm	4	Adults	R	R
<b>Sub Total for Table A</b>				<b>R</b>	<b>R</b>

**Table B: Male General workers**

No.	Description	Quantity	Sizes	Unit Price	Total Price exclusive of Vat
1	Branded Men's white branded Wildstone long sleeve shirts	2	M	R	R
2	Branded Grey male golf shirts- Cotton	13	2 - S	R	R
			5 - M	R	R
			4 - L	R	R
			2 - XL	R	R
3	Branded Black male golf shirts	11	5 - M	R	R
			4 - L	R	R
			2 - XL	R	R
4	Branded Black male Regular fit chinos	6	2 - Size 34	R	R
			4 - Size 36	R	R
5	Branded Male Grey micro fleece jackets	6	1 - S	R	R
			2 - M	R	R
			2 - L	R	R
			1 - XL	R	R
6		6	1 - S	R	R

	Male black branded Norquay Insulated jackets		2 - M	R	R
			2 - L	R	
			1 - XL	R	R
7	Black Men's Dromex chelsea Safety Boots	6	1 - size 5	R	R
			1 - size 6	R	R
			1 - size 7	R	R
			2 - size 8	R	R
			1 - size 9	R	R
8	Black Men's Dromex Safety Shoes	1	1 - size 7	R	R
9	Men's black branded beanies	8	Large	R	R
10	Black branded Resistance Work Suits (D59)	10	1 - size 30	R	R
			3 - size 32	R	R
			4 - size 34	R	R
			2 - size 36	R	R
11	Grey branded Resistance Work Suits (D59)	10	1 - size 30	R	R
			3 - size 32	R	R
			4 - size 34	R	R
			2 - size 36	R	R
12	Black branded Jerseys	7	2 - S	R	R
			2 - M	R	R
			2 - L	R	R
			1 - XL	R	R
13	Safety Rubber Gloves	12 pairs	4 - S	R	R
			4 - M	R	R
			4 - L	R	R
14	Men's black branded caps	4	Adults	R	R
15	Men's black branded heavy brushed cricket hats	3	Adults	R	R
16	Anti-static fibre woven socks	40	One size fits all	R	R
<b>Sub Total for Table B</b>				<b>R</b>	<b>R</b>

**Table C: Security Officers (Males and Females)- combat uniform similar to JMPD**

No.	Component	Description	Quantity	Unit price	Total Price exclusive of Vat
1.	Footwear- 1 pair per Officer	Black Combat Boots size 4	1	R	R
2.	Footwear	Black Combat Boots size 6	2	R	R
3.	Footwear	Black Combat Boots size 7	2	R	R
4.	Footwear	Black Combat Boots size 8	4	R	R
5.	Footwear	Black Combat Boots size 9	4	R	R
6.	Footwear	Black Combat Boots size 10	3	R	R
7.	Belt 1 belt per Officer	Medium Black Webbing Belt	2	R	R
8.	Belt	Large Black Webbing Belt	4	R	R
9.	Belt	Extra Large Black Webbing Belt	2	R	R
10.	Belt	Double Extra Large Black Webbing Belt	4	R	R
11.	Belt	Tripple Extra Large Black Webbing Belt	4	R	R
12.	Cap	Combat Baseball Cap	32	R	R
13.	Long Sleeve Shirt (L/S)- 2 shirts per Officer	Small Navy Blue L/S Shirt	2	R	R
14.	L/S Shirt	Medium Navy Blue L/S Shirt	6	R	R
15.	L/S Shirt	Large Navy Blue L/S Shirt	8	R	R
16.	L/S Shirt	Extra Large Navy Blue L/S Shirt	4	R	R
17.	L/S Shirt	Double Extra Large Navy Blue L/S Shirt	8	R	R

18.	L/S Shirt	Tripple Extra Large Navy Blue L/S Shirt	4	R	R
19.	Short Sleeve Shirt (S/S)- 2 Shirts per Officer	Small Navy Blue S/S Shirt	2	R	R
20.	S/S Shirt	Medium Navy Blue S/S Shirt	6	R	R
21.	S/S Shirt	Large Navy Blue S/S Shirt	8	R	R
22.	S/S Shirt	Extra Large Navy Blue S/S Shirt	4	R	R
23.	S/S Shirt	Double Extra Large Navy Blue S/S Shirt	8	R	R
24.	S/S Shirt	Tripple Extra Large Navy Blue S/S Shirt	4	R	R
25.	Socks- 4 pairs per Officer	Navy Blue Combat Socks size 4	4 pairs	R	R
26.	Socks	Navy Blue Combat Socks size 6	8 pairs	R	R
27.	Socks	Navy Blue Combat Socks size 7	8 pairs	R	R
28.	Socks	Navy Blue Combat Socks size 8	20 pairs	R	R
29.	Socks	Navy Blue Combat Socks size 9	16 pairs	R	R
30.	Socks	Navy Blue Combat Socks size 10	12 pairs	R	R
31.	Trouser- 4 trousers per Officer	Male Navy Blue Combat Trousers With Cord size 30 (Male)	4	R	R
32.	Trouser	Male Navy Blue Combat Trousers With Cord size 32 (male)	4	R	R
33.	Trouser	Male Navy Blue Combat Trousers With Cord size 34	12	R	R
34.	Trouser	Male Navy Blue Combat Trousers With Cord size 36	4	R	R

35.	Trouser	Female Navy Blue Combat Trousers With Cord size 36	4	R	R
36.	Trouser	Male Navy Blue Combat Trousers With Cord size 38	4	R	R
37.	Trouser	Male Navy Blue Combat Trousers With Cord size 40	4	R	R
38.	Trouser	Female Navy Blue Combat Trousers With Cord size 40v	4	R	R
39.	Trouser	Male Navy Blue Combat Trousers With Cord size 42	12	R	R
40.	Trouser	Female Navy Blue Combat Trousers With Cord size 42	4	R	R
41.	Trouser	Male Navy Blue Combat Trousers With Cord size 46 1(M) & 1(F)	8	R	R
42.	Jacket- 1 jacket per Officer	Small Navy Blue Bunny Jacket	1	R	R
43.	Jacket	Medium Navy Blue Bunny Jacket	3	R	R
44.	Jacket	Large Navy Blue Bunny Jacket	4	R	R
45.	Jacket	Extra Large Navy Blue Bunny Jacket	1	R	R
46.	Jacket	2 Extra Large Navy Blue Bunny Jacket	6	R	R
47.	Jacket	3 Extra Large Navy Blue Bunny Jacket	2	R	R

48.	Epaulets - 1 pair per Officer	Security Epaulets	16 Pairs (16 right arm and 16 left arm)	R	R
49.	Rainsuit Jacket- 1 Jacket per Officer	Medium Security Rainsuit Jacket	2	R	R
50.	Rainsuit Jacket	Large Security Rainsuit Jacket	3	R	R
51.	Rainsuit Jacket	Extra Large Security Rainsuit Jacket	3	R	R
52.	Rainsuit Jacket	2 Extra Large Security Rainsuit Jacket	4	R	R
53.	Rainsuit Jacket	3 Extra Large Security Rainsuit Jacket	3	R	R
54.	Rainsuit Jacket	4 Extra Large Security Rainsuit Jacket	1	R	R
55.	Rainsuit Trouser- 1 per Officer	Rainsuit Trouser size 30	1	R	R
56.	Rainsuit Trouser	Rainsuit Trouser Size 32	1	R	R
57.	Rainsuit Trouser	Rainsuit Trouser Size 34	3	R	R
58.	Rainsuit Trouser	Rainsuit Trouser Size 36	2	R	R
59.	Rainsuit Trouser	Rainsuit Trouser size 38	1	R	R
60.	Rainsuit Trouser	Rainsuit Trouser size 40	2	R	R
61.	Rainsuit Trouser	Rainsuit Trouser size 42	2	R	R
62.	Rainsuit Trouser	Rainsuit Trouser size 44	2	R	R
63.	Rainsuit Trouser	Rainsuit Trouser size 46	2	R	R
64.	Rainsuit Trouser	Rainsuit Trouser size 48	1	R	R

65.	Navy blue Jersey- 2 Jerseys per Officer	Medium Navy blue Jersey that with allowance for flashes	8	R	R
66.	Navy blue Jersey	Large Navy blue Jersey that with allowance for flashes	8	R	R
67.	Navy blue Jersey	Extra Large Navy blue Jersey that with allowance for flashes	2	R	R
68.	Navy blue Jersey	2 Extra Large Navy blue Jersey that with allowance for flashes	10	R	R
69.	Navy blue Jersey	3 Extra Large Navy blue Jersey that with allowance for flashes	4	R	R
70.	Equipment- 1 Maglite per Officer	New Maglite Torches (Torch, Battery, Pouch, Car and home charger)	16	R	R
71.	Name badge	Engraved name badge tags (to include initials and Surname)	16	R	R
72.	Beanie	Navy Blue branded beanies	32	R	R
<b>Sub Total for Table C</b>				<b>R</b>	<b>R</b>

<b>SUB TOTAL FEE FOR Table A +Table B + Table C (excluding VAT)</b>	<b>R</b>
<b>15 % VAT</b>	<b>R</b>
<b>TOTAL CONSOLIDATED PRICE VAT INCLUSIVE TO TRASFERERED CORRECTLY INTO THE OFFER PAGE</b>	<b>R</b>

## 4.1 PRESENTATION OF QUOTATIONS

Submissions are to consist of a short (**not to exceed 15 pages**) and comprehensible report that must provide the JDA with sufficient information to make a sound and fair evaluation of the quotation as well as the experience and capability of the applicant to undertake and manage the project successfully.

The report should **use the same item numbers as below** for the required sections of the report.

The following information must be clearly spelt out:

- **BRIEF** company background lists of SIMILAR (supply and delivery of office consumables and stationery) projects (including client name, contact person, telephone number, value of the project, and the consulting fee value, nature of the project, required deliverables).
- A copy of a valid SARS Tax Pin Compliant certificate. No award will be made to a service provider whose tax matters are not in order with the South African Revenue Services.
- No award will be made to a service provider who is not registered with National Treasury Central Supplier Database.
- A copy of the tenderer's latest municipal rates account in the name of the tenderer or alternatively in the names of the Directors / Partners of the tendering entity. Copies of lease agreements **will be accepted**.
- An original and valid BBBEE status levels verification certificate or a certified copy thereof, substantiating the bidding entities BBBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors (IRBA) will be accepted. An EME must submit an affidavit confirming the following:
  - Annual Turnover Revenue of R10 million or less; and
  - Level of Black ownership
  - Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended.
- An original letter from the tenderer's bank confirming account information.
- Bidders are required to submit detailed quotations based on the required deliverables defined in rand terms. Applicants are to illustrate the fee proposal linked to deliverables. All disbursements, etc. are to be **included** in the quotations.
- A completed RFQ document with all sections filled in (references in the RFQ to other documentation attached will NOT be considered.)
- The forms A to I annexed, must be scrutinized, completed in full and submitted together with your RFQ.

**Failure to comply with the requirements in item 3 and 4 will result in tenderers been negatively scored for responsiveness or disqualified for non-compliance.**

**Note for consortium and joint ventures.**

- The items above are to be addressed and completed by **EACH** member of the consortium or joint venture.
- An agreement between all parties of the consortium or joint venture is to accompany the tender submission.
- A trust, consortium or joint venture will qualify for points for their BBBEE status level as an unincorporated entity, provided that the entity submits their consolidated BBBEE scorecard as if they were a group structure and that such a consolidated BBBEE scorecard is prepared for every separate tender.

**Failure to comply with these conditions may invalidate your offer.**

**5. ASSESSMENT CRITERIA**

**Submissions will be evaluated on the criteria to follow**

- Compliance
- Local content
- Technical
- Price and Specific Goals
- Risk tolerance

**5.1 Compliance**

Bidders will be disqualified for:

- If any of its directors are listed on the register of defaulters;
- In the case of a bidder who during the last five years has failed to perform satisfactorily on previous contracts with the JDA or any other organ of state after written notice was given to that bidder that performance was Unsatisfactory, Or the contract was terminated.
- Bidders who did not complete, in full, the tender offer page and the pricing table (i.e. priced, all registration numbers provided and signed);
- Bidders whose quotation document has been completed in pencil;
- Bidders who failed to attend the compulsory briefing sessions;
- Bidders whose document has been faxed;
- Bidders whose quotation document has been received after the closing time;
- Bidders whose quotation document has not been deposited in the tender box at the time of closing;
- Bidders who fail to price as required i.e. as stipulated in item3 and 4 herein;
- Bidders who have any directors in the employment of the state;
- Bidders whose tax matters are not up to date;
- Bidders whose directors are having municipal accounts that are owing more than 90 days;
- Bidders who are not registered with the National Central Supplier Data Base;
- Bidders who fail to complete MBD 6.2 form and annexure C in full and signed

**5.2 Technical**

Item	Criteria	Total Points
(i)	Key returnable (annexure A-I fully completed and signed)	0
(ii)	Past completed similar projects as experience of the company	50
(iii)	Detailed and signed reference letters which are in line with item (ii)	50
	Minimum / Cut –off @ 70%	<b>70</b>
	Maximum	<b>100</b>

**a) Submission / Assessment Checklist**

Variable	Criteria		Description of Criteria	Required Document
(i) Key returnable documents	Returnable Documents Required are as follows			
	1. Company background / brochure			Y
	2. List of similar contracts currently awarded by organ of state			Y
	3. List of completed contracts of similar nature			Y
	4. Details of directors and shareholders with certified copies of ID's			Y
	5. Company registration documents and CSD Report			Y
	6. CTS letter from SARS (Tax pin)			Y
	7. Valid BBBEE certificate/s or Affidavit Sworn under oath			Y
	8. Statement from an independent auditor/accountant regarding the service provider financial standing to undertake this			Y
	9. Up-to-date Municipal rates account showing no arrears (90 days) or affidavit if not applicable for the directors			Y
	Annexures A to I all completed in full and signed			Y
	Returnable Total			Y
Variable	Description of Criteria		Description of Criteria	Total Points
(ii)	Points = 50	Five or more projects demonstrating knowledge and experience in manufacturing, supplying and delivery of uniforms / safety clothing	Points will only be allocated for a relevant / similar	50

<b>List of completed similar projects</b>		Three to four projects demonstrating knowledge and experience in manufacturing, supplying and delivery of uniforms / safety clothing	completed project experience (Complete annexure D)	30
		One to two projects demonstrating knowledge and manufacturing, supplying and delivery of uniforms / safety clothing		20
<b>(iii) Contactable references in line with item ii</b>	Points = 50	Five or more satisfactory references for manufacturing, supplying and delivery of uniforms / safety clothing	References must be on the client's letterhead or on a document stamped by the client and must confirm the project description and value of services rendered in order to obtain the points.  If any of the required information does not appear in the reference, zero points will be awarded.	50
		Three to four satisfactory references for manufacturing, supplying and delivery of uniforms / safety clothing		30
		One to two satisfactory references for manufacturing, supplying and delivery of uniforms / safety clothing		20

### 5.3 Price and Preferential Goals

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

The 80/20 preference point system will apply to this tender and the lowest acceptable tender will be used to determine the applicable preference point system. The 80/20 price/preference points system will be applied to the evaluation of responsive tenders up to and including a Rand value of R50'000'000 (all applicable taxes included), whereby the order(s) will be placed with the tenderer(s) scoring the highest total number of adjudication points.

**Preference points shall be based on the Specific Goal as per below:**

Awards UP TO R50 mil (VAT Inclusive)

The specific goals allocated points in terms of this RFQ	Number of points allocated (80/20 system) (To be completed by the organ of state)	Evidence
Business owned by 51% or more – <b>Black People</b>	<b>5</b>	<ul style="list-style-type: none"> <li>• Valid BBBEE certificate / Affidavit Sworn under oath</li> <li>• Company Registration Certification</li> <li>• Certified copy of ID of owners of the business and shareholders certificate</li> </ul>
Business owned by 51% or more - <b>Women</b>	<b>10</b>	<ul style="list-style-type: none"> <li>• Valid BBBEE Certificate/ Affidavit Sworn under oath</li> <li>• CSD report</li> </ul>
SMMEs (An EME or QSE	<b>5</b>	<ul style="list-style-type: none"> <li>• Valid BBBEE Certificate/ Affidavit Sworn under oath</li> <li>• CSD report</li> </ul>
Total Points	<b>20</b>	<b>Failure to attach evidence will lead to scoring zero points</b>

**5.4 RISK TOLERANCE**

The JDA has adopted a Risk Tolerance Framework (RTF) which enjoins the JDA to consider its risk exposure to contractors/Service Providers in terms of the number of contracts awarded to a single Contractor/service provider or the total value of contracts awarded to a single contractor/service provider in a particular year, financial capability to undertake the project such as working capital required, poor performance on previous projects, available resources for the project, unduly high or unduly low tendered rates, significant arithmetical errors and omissions in the tender offer.

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above. In other words, whether it falls within the ambit of the Risk Tolerance Framework as acceptable.

JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

**6. CLOSING DATE, TIME AND VENUE FOR SUBMISSIONS**

The words ***“RFQ – MANUFACTURING, SUPPLYING AND DELIVERY OF UNIFORMS / SAFETY CLOTHING FOR THE JDA ON A ONCE OFF BASIS”*** must be written / typed clearly on the envelope.

The envelope must be deposited in the tender box at the Johannesburg Development Agency, Ground Floor, The Bus Factory, 3 Helen Joseph Street (formerly known as President) and Newtown, 2000 only between the hours of 08H00 and 17H00.

**The RFQ closes at 12h00 on 10 February 2026.**

**NO E-MAILED/ NO LATE / TELEPHONIC / FAXED / POSTAL TENDERS WILL BE ACCEPTED OR CONSIDERED.**

The Johannesburg Development Agency's selection of qualifying tenders shall be in the Johannesburg Development Agency's sole discretion and shall be final.

The Johannesburg Development Agency does not bind itself to accept any RFQ submission and no correspondence will be entered into.

Unsuccessful bidders will have the opportunity to query the award or decision within fourteen (14) calendar days from the day of notification.

The tender offer validity period for this tender is 90 days.

Queries can be addressed in writing to:

Tshepho Mpyatona

E-mail: [tmpyatona@jda.org.za](mailto:tmpyatona@jda.org.za)

**ANNEXURE A: BUSINESS DECLARATION****Tender/RFQ Number:** .....**Tender/RFQ Description:** .....**Name of Company:** .....**Contact Person:** .....**Postal Address:** .....

.....

**Physical Address:** .....

.....

**Telephone Number:** .....**Fax Number:** .....**Cell Number:** .....**E-mail Address:** .....**Company/enterprise Income****Tax Reference Number :** .....

(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

**VAT Registration Number:** .....**Company Registration Number:** .....**1. Type of firm**

- ☐ Partnership
- ☐ One person business/sole trader
- ☐ Close corporation
- ☐ Public company
- ☐ Private company

(Tick one box)

**2. Principal business activities**

.....

.....

.....

**3. Total number of years company has been in business:** .....

**4. Detail all trade associations/professional bodies in which you have membership**

.....

.....

.....

**5. Did the firm exist under a previous name?**

☐ Yes

☐ No

(Tick one box)

**If yes, what was its previous name?** .....

**6. How many permanent staff members are employed by the firm:**

**Full Time** : .....

**Part Time** : .....

**7. In the case of a firm which renders services for different disciplines, how many permanent staff members are employed by the firm in the discipline for which you are tendering:**

**Full Time** : .....

**Part Time** : .....

**8. What is the enterprise's annual turnover for the last two years and what is the estimated turnover of current commitments.**

R ..... **Year:** .....

R ..... **Year:** .....

R ..... **Year:** .....

**9. List all contracts of similar nature which your company is engaged in and have not yet completed:**

CONTRACT DESCRIPTION	LOCATION	COMPANY/ EMPLOYER	PROJECT VALUE	ESTIMATED FEES	EXPECTED COMPLETION ( MONTH & YEAR)

**10. Banking details**

I/We hereby request and authorize you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/We understand that the credit transfers hereby authorized will be processed by computer through a system known as the “ACB Electronic Fund Transfer Service” and

I/We also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher.

This authority may be cancelled by me/us giving **30 days'** notice in writing.

**BANK** : .....

**BRANCH** : .....

**BRANCH CODE** : .....

**ACCOUNT NUMBER** : .....

**ACCOUNT HOLDER** : .....

**TYPE OF ACCOUNT** : .....

**CONTACT PERSON** : .....

**CONTACT NUMBER** : .....

**PLEASE INCLUDE ORIGINAL SIGNED AND STAMPED LETTER FROM THE BANK CONFIRMING THE COMPANY'S BANKING DETAILS, PHOTOSTAT COPIES AND LETTERS BEARING ELECTRONIC SIGNATURES WILL NOT BE ACCEPTABLE.**

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the company, affirms that the information furnished in response to this request for proposal is true and correct:

**SIGNATURE** : .....

**NAME IN FULL** : .....

**CAPACITY** : .....

**DULY AUTHORIZED TO SIGN ON BEHALF OF:** .....

**DATE** : .....

**COMPANY STAMP**

**ANNEXURE B: DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state\*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
  - 3.1 Full Name: .....
  - 3.2 Identity Number: .....
  - 3.3 Position occupied in the company (director, trustees, shareholder\*\*)  
.....
  - 3.4 Company Registration Number: .....
  - 3.5 Tax Reference Number: .....
  - 3.6 VAT Registration Number: .....
  - 3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
  - 3.8 Are you presently in the service of the state\* **YES / NO**  
  
If yes, furnish particulars  
  
.....  
  
.....
  - 3.9 Have you been in the service of the state for the past twelve months? **YES / NO**  
  
If yes, furnish particulars  
  
.....  
  
.....
  - 3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**  
  
If yes, furnish particulars  
  
.....  
  
.....

**YES / NO**

.....

.....

**YES / NO**

.....

.....

**YES / NO**

.....

.....

.....

.....

[illegible]

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME)** .....

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
Signature Position

.....  
Name of Bidder Date

\* MSCM Regulations: “in the service of the state” means to be –

(a) a member of –

(i) any municipal council;

(ii) any provincial legislature; or

(iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

\*\* “Stakeholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

**ANNEXURE C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
Item	Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

4.4	Does the bidder or any of its directors owe any municipal rates and	Yes	No
-----	---	-----	----

	taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	<input type="checkbox"/>	<input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

**ANNEXURE D - 1: PARTICULARS OF COMPLETED CONTRACTS AWARDED BY AN ORGAN OF STATE\*\*\* DURING THE LAST 5 YEARS**

(In the event of insufficient space, kindly attach documentation)

EMPLOYER	CONSULTANT	SIMILAR NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

**ANNEXURE D - 2: PARTICULARS OF COMPLETED CONTRACTS AWARDED BY NOT AN ORGAN OF STATE\*\*\* DURING THE LAST 5 YEARS cont.**

EMPLOYER	CONSULTANT	SIMILAR NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

**\*\*\* Organ of State means-**

- ◆ a) a national or provincial department;
- ◆ b) a municipality;

- ◆ c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- ◆ d) Parliament;
- ◆ e) a provincial legislature;
- ◆ f) any other institution or category of institutions included in the definition of “organ of state” in section 239 of the Constitution and recognised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

.....  
Signature

*(of person authorised to sign on behalf of the organisation)*

.....  
Position

.....  
Name of Bidder

.....  
Date

## **ANNEXURE E: CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

**“RFQ-MANUFACTURING, SUPPLYING AND DELIVERY OF UNIFORMS / SAFETY CLOTHING FOR THE JDA ON A ONCE OFF BASIS”**

in response to the invitation for the bid made by:

*Johannesburg Development Agency*

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

---

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation);
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

**ANNEXURE F: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS**

A Any bid will be rejected if:  
Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder: .....
- ii. Registration Number: .....
- iii. Municipality where business is situated.....
- iv. Municipal account number for rates: .....
- v. Municipal account number for water and electricity: .....
- vi. Names of all directors, their ID numbers and municipal account number.
  - 1.....
  - 2.....
  - 3.....
  - 4.....
  - 5.....
  - 6.....
  - 7.....

C Documents to be attached.

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....

.....

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ANNEXURE G - PICTURES**

ANNEXURE G- Terms of reference- pictures

**1. Ladies branded Scrubs**



**2. Ladies black branded Norquay Insulated jackets**



**3. Ladies grey micro fleece jackets**



**4. Ladies Safety Crocks**



**5. Ladies Aprons**



**6. Jerseys**



**7. Bucket hats 56-58 cm**



**8. Male golf shirts- Cotton**



**9. Grey Male microfleece jacket**



**10. Male black Norquay insulated jacket**



**11. Black Men's Dromex chelsea safety boots**



**12. Black Men's Safety Shoes**



**13. Branded Resistance work suit (D59)**



**14. Black branded Jersey**



**15. Safety rubber gloves**



**16. Men's black branded heavy brushed cricket hats**



**17. Black Combat boots**



**18. Black Webbing Belt**



**19. Navy Blue Shirt**



**20. Navy blue combat trousers**



**21. Navy Blue Bunny Jacket**



## ANNEXURE G- Terms of reference- pictures

## 22. Security Epaulets



**23. Navy blue Jersey that with allowance for flashes**



## 24. Maglite Torches (Torch, Battery, Pouch, Car and home charger)



**25. Engraved name badge tags (to include Initials and Surname)**



**26. Combat Baseball Cap**



**ANNEXURE H: MBD 6.2 LOCAL CONTENT**

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

**1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.**

- 1.6. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

**2. Definitions**

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
  - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
  - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
  - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
  - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
  - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
  - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
  - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
  - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

Description of services, works or goods      Stipulated minimum threshold

Textile, Clothing,Leather and footwear sector      100%

4. Does any portion of the services, works or goods offered have any imported content?  
(**Tick applicable box**)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	

Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor: .....  
 (b) Practice number: .....  
 (c) Telephone and cell number: .....  
 (d) Email address: .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. JDA/CSI/SCHOOLUNI/2021**

**ISSUED BY:** (Procurement Authority / Name of Municipality / Municipal Entity):  
**Johannesburg Development Agency**

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),

do hereby declare, in my capacity as .....

of .....(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**NB – BIDDERS ARE ADVISED AND ENCOURAGED TO POPULATE ANNEXURE – DECLARATION NO. C / D / E OF THE EXCELL DOCUMENT AVAILABLE ON THE JDA WEBSITE FOR THS RFQ**

**ANNEXURE I – POPI ACT**

## **Form B14: CONSENT AND ACKNOWLEDGMENTS IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT 2013 (POPI)**

This section sets out how personal information will be collected, used and protected by Johannesburg Development Agency hereinafter referred to as “JDA”, as required by the Protection of Personal Information Act. The use of the words “the individual” for the purposes of this document shall be a reference to any individual (bidder) communicating with JDA and/or concluding any agreement, registration or application, with the inclusion of each of those individuals referred to or included in terms of such agreement, registration or application.

### **1. What is personal information?**

The personal information that JDA requires relate to names and surnames, birth dates, identity numbers, passport numbers, demographic information, education information, occupation information, health information, addresses, memberships, personal and work email and contact details.

### **2. What is the purpose of the collection, use and disclosure (the processing) of personal information?**

JDA is legally obligated to collect, use and disclose personal information for the purposes of:

- reporting initiatives to the City of Johannesburg Municipality;
  - reporting to National Treasury all contracts awarded;
  - obtaining information related to Tax Compliance information from SARS;
  - verifying information on the National Treasury database of defaulters;
  - evaluating and processing applications for registration on the database;
  - compiling statistics and other reports;
  - providing personalised communications;
  - complying with the law; and/or
  - for a purpose that is ancillary to the above and as may be directed by our POPI manual/Policy.
- Personal information will not be processed for a purpose other than what is identified (the purpose) above without obtaining consent beforehand.

### **3. How will JDA process personal information?**

JDA will only collect personal information for the purpose as stated above and for such specific purpose. Information will be collected in the following manner:

- directly from the individual;
- from service providers who provided with services or goods to JDA;
- from JDA’s own records relating to previous supply of services or goods; and/or
- from a relevant public or equivalent entity.

### **4. To whom will personal information be disclosed?**

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The personal information may be disclosed to other relevant public or other entities on whose behalf we act as intermediaries, other third parties referred to above in relation to the purpose or who are sources of personal information, service providers such as professional bodies who operate across the borders of this country (transborder flow of information) where personal information must be sent in order to provide the information and/or services and/or benefits requested or applied for. In the event of another party/ies acquiring all of or a portion of JDA's mandate or functions, personal information will be disclosed to that party but they will equally be obliged as we are, to protect personal information in terms of this policy and the law.

## **5. Consent and Permission to process personal information:**

I hereby agree with the policy and provide authorisation to JDA to process the personal information provided for the purpose stated:

- I understand that withholding of or failure to disclose personal information will result in JDA being unable to perform its functions and/or any services or benefits I may require from JDA.
- Where I shared personal information of individuals other than myself with JDA, I hereby provide consent on their behalf to the collection, use and disclosure of their personal information in terms of this personal information policy and I warrant that I am authorised to give this consent on their behalf.
- To this end, I indemnify and hold JDA not responsible in respect of any claims by any other person on whose behalf I have consented, against JDA should they claim that I was not so authorised.
- I understand that in terms of POPIA and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to police investigations, litigation or when personal information is publicly available.
- I will not hold JDA responsible for any improper or unauthorised use of personal information that is beyond its reasonable control.

## **6. Rights regarding the processing of personal information:**

- The individual may withdraw consent to the processing of personal information at any time, and should they wish to do so, must provide JDA with reasonable notice to this effect. Please note that withdrawal of consent is still subject to the terms and conditions of any contract that is in place. Should the withdrawal of consent result in the interference of legal obligations, then such withdrawal will only be effective if JDA agrees to same in writing. JDA specifically draws to the attention that the withdrawal of consent may result in it being unable to provide the requested information and/or services and/or financial or other benefits.
- In order to withdraw consent, please contact the JDA Information Officer/SCM
- A copy of the full JDA policy is available.
- Individuals are encouraged to ensure that where personal information has changed in any respect to notify JDA so that our records may be updated. JDA will largely rely on the individual to ensure that personal information is correct and accurate.

The individual has the right to access their personal information that JDA may have in its possession and are entitled to request the identity of which third parties have received and/or processed

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personal information for the purpose. Please note however, that any request in this regard may be declined if:

- the information comes under legal privilege in the course of litigation,
- the disclosure of personal information in the form that it is processed may result in the disclosure of confidential or proprietary information,
- giving access may cause a third party to refuse to provide similar information to JDA,
- the information was collected in furtherance of an investigation or legal dispute, instituted or being contemplated,
- the information as it is disclosed may result in the disclosure of another person's information,
- the information contains an opinion about another person and that person has not consented, and/or
- the disclosure is prohibited by law.

**7. Queries relating to breach of personal information:**

- Please submit queries relating to the breach of personal information to the JDA's information officer and SCM in writing as soon as the breach is discovered.

Bidder Signature:	Date:
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