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- **CONTRACT: : REHABILITATION OF ROAD PAVEMENTS AT KATHERINE STREET INCLUDING DEMARCATION, SIGNAGE AND WAYFINDING SIGNS ALONG PHASE 1C BRT ROUTE**
  - **REHABILITATION OF ROAD PAVEMENTS AT KATHERINE STREET INCLUDING DEMARCATION, SIGNAGE AND WAYFINDING SIGNS ALONG PHASE 1C BRT ROUTE APPOINTMNET OF MAIN CONTRACTOR:**
  - **CONTRACT No.: CN/001 KATHERINE STREET**

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**MINUTES OF THE COMPULSORY SITE CLARIFICATION MEETING WITH REPRESENTATIVES OF THE EMPLOYER ON 04 APRIL 2024 AT 10:00 AT CNR KATHERINE AND PYBUS STREET, SANDTON.**

## 1. OPENING AND WELCOME

1.1 JDA SCM official Ms. Lerato Ntuli welcomed all the attendees and introduced JDA personnel as well as the professional team. All bidders and attendees were requested to sign the attendance register as the attendance register will be the only proof of their attendance of the compulsory briefing. The attendees were requested to write the emails clearly.

1.2 All questions and queries will be posted on the JDA website under the Katherine Street Bid.

## 2. SUPPLY CHAIN AND PROCUREMENT

2.1- Lerato Ntuli the supply chain Officer took the bidders through the SCM requirements on the document.

2.2 Bidders were reminded of the closing date and time is 12h00 on 30 April 2024. The bids must be in the box by 12:00noon. No late submissions will be accepted.

2.3 The tender validity period is 120 days.

2.4. Bidders were taken through four components of the evaluation criteria

- Compliance- Bidders were taken through the disqualification criteria
- Technical Evaluation- The technical criteria was thoroughly explained
- Preference Points(80/20)- Specific goals were explained.
- Objective criteria. This was thoroughly explained regarding the unduly low rates and unduly high rates. The 20% capital requirement was also explained in detailed.
- Significant arithmetic errors/omissions will also have an influence on the evaluation. The JDA reserves the right to reject a bid with the significant errors.

2.5 The bidders were further reminded about the new Preference point system. Evidence to claim for points must be submitted in the tender document.

2.6 Should a bidder not be awarded the contract, They will be given 14 days to enquire of the reasons why they were unsuccessful.

2.7 JDA will verify the projects of the highest scoring bidder as part of the risk tolerance.

2.8 It is a requirement that all the bidders must complete and sign all the MBD forms. Including the new POPI Act declaration.

2.9 The bidders were reminded that it is a requirement of the bid to submit bank statements.

2.10 The municipal rates and taxes account should not be more than 90 days overdue and bidders should provide proof of payment arrangement if their rates and taxes account is overdue by more than 90 days.

## 3. SCOPE OF WORK

3.1 Mr Thabelo Ratshilumela took the bidders through the scope of work and he gave background to the project. The Park Station Precinct PEU is aimed at linking commuters to various public transport mode within Park Station precinct. With primary focus on Rea Vaya BRT Station which was recently completed between Smith and Wolmarans Street. He

further explained that the previous Rea Vaya BRT routes, originating from Soweto to the CBD were built as “High-Floor” stations and they are not always universally accessible (UA). The National Department of Transport together with Treasury have made it compulsory that the public transport infrastructure grant will be available to the cities with accessible public transport infrastructure.

As such All new Rea Vaya BRT phases have adopted a “Low-Floor” stations. The new BRT ‘s Park Station is at an incline and requiring urban design intervention to fully address UA needs. As such, the JDA went out on tender to source services for an Urban Designer (Architect) and a Civil Engineer to render services of upgrading the Park Station precinct, linking the two BRT stations, PRASA, Gautrain and other public transport modes in the space.

He further explained that the team is expected to work together to deliver both urban and civil engineering services. The terms of reference made allows for specialists services such as Traffic Engineering and Geotechnical Investigations. The service providers are also expected to provide training to learners provided by the JDA.

**3. QUESTIONS FROM BIDDERS AND ANSWERS**

**Question 1** Has the Client determined when the site establishment will be?

**Answer 1** The site camp included in Site establishment will be under the responsibility of the Contractor, however it is to be noted that Sandton Central currently has space constraints

**Question 2: Has the spoil area been identified**

**Answer 2:** No, the Contractor is responsible for identifying a spoil area and must price accordingly.

**Question 3:** Are the bidders allowed to subcontract and should the returnable of the sub be included in the tender document

**Answer 3** The bidders are allowed to subcontract and refer to the subcontracting conditions in the tender document, bidders should however take note that the required 30% work for local SMME’s will not be substituted by the subcontractor.

**Question 4:** Can the bidders submit the CIDB scorecard instead of reference letters.

**Answer 4** Only reference letters will be accepted.

**Question 5:** Can the bidders submit reference letters issued by the consultants

**Answer 5:** Only reference letters from the client department will be accepted.

**4. ADDENDUM**

- 1. An addendum will be issued to address the write on the evaluation criteria. The numeric number and the words don’t correspond.

Previous Criteria	Corrected Criteria	Points Allocated
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Five (5) or more Projects competed	Five (5) or more Projects competed	100
Three (4) – Projects completed	Four (4) – Projects completed	80
Three (3) Project completed	Three (3) Project completed	60
Three (2) Project completed	Two (2) Project completed	40
Three (1) Project completed	One (1) Project completed	20

2. The criteria states that the Site Agent must have a minimum of National Diploma and the returnable states that the site agent must have a B-Tech.

Previous Document	Corrected Criteria	Points
Site Agent: Site Agent with minimum 10 years of experience as a Site Agent on civil engineering projects (roads and Bus Rapid Transport (BRT) infrastructure to a minimum value of R40 million with minimum qualification of a <b>Diploma</b> in the Built Environment.	Site Agent: Site Agent with minimum 10 years of experience as a Site Agent on civil engineering projects (roads and Bus Rapid Transport (BRT) infrastructure to a minimum value of R40 million with minimum qualification of a <b>B-Tech</b> in the Built Environment.	30

The Site engineer should have a minimum B-Tech in Built Environment in line with **FORM B7: PROPOSED KEY PERSONNEL** in the tender document. A revised criteria will be issued.

### 3. Objective Criteria

Please take note of the changes on the objective Criteria below:

Previous Document( Objective Criteria)	Correct Document (Objective Criteria)
Working capital requirements, the bidder/contractor must have 20% of the offer amount, this can be any of the following: <ul style="list-style-type: none"> <li>• <b>Bank Guarantee</b></li> <li>• Short term investments</li> <li>• <b>Credit facilities with the Bank</b></li> </ul>	Working capital requirements, the bidder/contractor must have 20% of the offer amount, this can be any of the following: <ul style="list-style-type: none"> <li>• <b>Cash and cash equivalents in the bank</b></li> <li>• Short term investments</li> <li>• <b>Credit facilities from a bank or a registered credit provider on the JDA database.</b></li> </ul>

#### **4. Closing**

Ms Lerato Ntuli thanked everyone for attending and adjourned the meeting

The meeting was adjourned at 11:16