



a world class African city



City of Johannesburg
Johannesburg Development Agency

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS from Registered Electrical Consulting Engineers

Kindly furnish me with a written quotation for the supply of the following :

The electrical services required for the preliminary and detailed design and implementation of lighting for the 08/09 upgrade of two public open spaces in the Hillbrow area based on an electrical construction value of R 1m including VAT.

The contract period is 10 months commencing on 1 August 2008 and ending on 29 May 2009

The quotation must be submitted on the letterhead of your business and delivered - by hand not later than **12h00 on Friday 25th July 2008** – to the JDA's offices, Ground Floor, The Bus Factory, 3 President Street, Newtown, Johannesburg.

The following conditions will apply:

- Tenderers are to note the information provided under “Appointment” below and to submit quotations per the requirements outlined under “Presentation of Quotations” below
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000).

NB: No quotations will be considered from persons in the service of the state¹

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Joy Jacobs

Development Manager

011 688 7828

jjacobs@jda.org.za

Building a better city

Directors
S. Nkosi (Chairperson) L. Bethlehem (CEO) R. Moola N. Fraser S. Sengani A. Roriston L. Matlhape V. Mokwena J.
Vilakazi L. Vuthula A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

¹ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
 - (b) a member of the board of directors of any municipal entity;
 - (c) an official of any municipality or municipal entity;
 - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
 - (e) a member of the accounting authority of any national or provincial public entity; or
 - (f) an employee of Parliament or a provincial legislature.
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APPOINTMENT

The JDA is requesting quotations from electrical engineers, to render the services required for the preliminary and detailed design and implementation of lighting for the 08/09 upgrade of two public open spaces in the Hillbrow neighbourhood based on a construction value of R 1 million including VAT.

Electrical engineers are required to be registered with the appropriate engineering authority and to have the relevant skills, experience and capacity to deliver the scope of work within the required time frame.

The engineers are to undertake the following:

- The full scope of ECSA services relevant to the upgrade interventions identified for the parks (excluding the drawing up of the tender enquiry document and bills of quantities which will be undertaken by the quantity surveyor, but including the drawing up of the electrical bills for the document)
- The preliminary and detailed designs of the engineering works to be constructed
- Inspect construction to ensure that the works are implemented according to specification (per the RFP documentation, SABS 1200 and National Building Regulations, etc) and in terms of good engineering practice
- Allow for level 2 supervision
- A record of works, inspections and amendments is to be kept and submitted to the employer on completion of the works.

Notes

- Tenderers are required to take cognisance of the role of the other professionals and work coherently with the other professionals where required
- The JDA reserves the right to ask for any member/s of the team to be replaced if they do not meet the JDA's requirements.

PRESENTATION OF QUOTATIONS

Submissions are to consist of a short (not to exceed 30 pages) and comprehensible report that must provide the JDA with sufficient information to make a sound and fair evaluation of the quotation as well as the experience and capability of the applicant to undertake and manage the project successfully. The report should **use the same item numbers as below** for the required sections of the report. The following information must be clearly spelt out :

1. Company Background, lists of **similar** (not all) projects including client name, contact person and telephone number.
2. Provide an organogram of the **individuals to be involved on this project** and note their designations. Attach detailed résumés of **said individuals**. A company profile showing all members CV's is **not acceptable**.
3. Tenderers are to illustrate where the proposed team is currently committed and what percentage of their time is spent on said commitments. The value of each commitment must also be declared as well as a percentage estimate of the time planned to be dedicated to this project.
4. Applicants are required to submit detailed quotations based on identifiable deliverables defined in rand terms. Applicants are to submit a cash flow which illustrates the fee proposal linked to deliverables. All disbursements, etc are to be **included** in the quotations. In addition to a numerical fee amount, tenderers are required to demonstrate their calculation method of the fee tendered as a percentage of the net construction value and are to provide a detailed summary of their proposed services.
5. The applicant's SMME status.
6. Proof of registration with the appropriate engineering authority.
7. An original valid Tax Clearance Certificate.
8. A certified copy of the organisation's Professional Indemnity Insurance indicating the value per claim, excess, and expiry date. A minimum cover of R 1 000 000.00 is required.
9. The Declaration of Interest and the BEE Forms as found on the JDA website, must be scrutinized, completed and submitted together with your quotation.

Note for joint ventures

- The items above are to be addressed and completed by **EACH** member of the joint venture
- An agreement between all parties of the joint venture is to accompany the tender submission
- A lead consultant is to be appointed and noted in the submission
- BEE status is to be based on a profit sharing ratio and is to be verified by independent auditors if the tender is successful. This will be for the tenderers cost.