

Johannesburg Development Agency (SOC) Limited

The JDA is an agency of the City of Johannesburg which stimulates and supports area-based economic development initiatives throughout the Johannesburg metropolitan area in support of Joburg 2040. As development manager of these initiatives, JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.

The following positions are available for achievement-orientated individuals with initiative and a commitment to give substance to this vision.

Senior Development Manager

All-inclusive package of R984 625 - R1 043 703 per annum negotiable

Purpose of the position: The position reports to the Executive Manager: Development Implementation and serves as a member of the senior management team. The successful candidate will lead and take full responsibility for the design and implementation of all JDA's development projects within a portfolio to ensure that all the projects are delivered on time, within budget and to the required standards, develop and implement cross-cutting systems and procedures, identify and manage all risks associated with development implementation, as well as ensure efficient handover of all development projects to clients and stakeholders.

Key responsibilities: • Ensure that all development projects are designed and implemented on time, within budget and to the required standards • Provide leadership and management support to the development teams • Lead and manage client stakeholder relationships • Lead, implement and monitor a performance management system for the development teams • Ensure that development projects are sufficiently resourced, both internally and externally • Lead contract management and dispute resolution • Ensure that Construction Regulations and Health and Safety requirements are uniformly and consistently applied to all development projects • Implement an enterprise development programme for SMMEs in projects • Ensure prudent financial management of all projects • Hire, train and evaluate staff and take corrective actions to address performance problems • Counsel and guide staff to ensure that approved audit objectives are met and that adequate coverage is achieved • Ensure that best practice development principles are applied to all JDA developments.

Education and experience: • A tertiary qualification in Engineering or a Built Environment discipline • Extensive experience in urban development and a record of success at senior level in achievement of operations and delivery of programmes with and through partners in public, private and community sectors • Demonstrable experience in the financial management of a development portfolio • Evidence of continuing management development, linked to significant management achievement.

Please e-mail a detailed CV in MS Word format to sdmportA@jda.org.za

Development Manager

All-inclusive package of R509 729-R649 825 per annum negotiable

Purpose of position: The successful candidate will manage a portfolio of development projects, ensuring coordination of budgets, resources, technical and operational management. He/she will also ensure that goals and objectives of the developments are accomplished within specified timeframes, utilising specified resources, and to agreed performance levels, as well as according to JDA business goals and objectives. The Development Manager assumes full responsibility for the following aspects of the development: Feasibility detailed investigation, planning and structuring, design, construction and commissioning. The incumbent will work exclusively for the JDA and will not be allowed to engage into activities which may constitute a conflict of interest.

Key responsibilities: As the driver of JDA developments, the Development Manager must deliver on the following and ensure success of developments by: • Managing external consultant teams in planning, design and construction phases of projects • Managing and reconciling the budget(s) that he/she is responsible for and producing monthly and quarterly financial and progress reports • Ensuring that the budget is spent within the financial year and anticipating any problems that may arise • Initiating, designing, constructing and commissioning projects • Securing engagement of a diverse range of stakeholders liaising with other municipal entities and departments as necessary • Taking responsibility for procurement and contracting, including legal requirements such as B-BBEE and CIDB • Managing the risks associated with a development, including the performance of contractors, participation of stakeholders and Occupational Health and Safety, etc • Reporting on EPWP and OHASA as required • Ensuring that all information on developments and projects is correctly reflected on the JDA's Development Information Management System • Enhancing the operational excellence of the JDA by pursuing best practice in all of the JDA's activities and initiatives.

Education and experience: • A degree/diploma in the Built Environment (Quantity Surveying, Architecture, Town and Regional Planning and Engineering) or a relevant field and/or the applicant must have developed the necessary competencies through experience in a construction/development/consulting environment • A qualification in Project Management will be an advantage • A minimum of 5 years' experience in a construction and/or project management environment • Experience in the management of diverse development projects, preferably in an urban setting.

Please e-mail a detailed CV in MS Word format to DMrecruitmentportB@jda.org.za

Note: These are 5-year fixed-term performance-based contracts. JDA offers a market-related salary commensurate with qualifications and experience.

Closing date: 12 February 2016

Correspondence will be with short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.

Johannesburg Development Agency is an equal opportunity employer and people with disability are encouraged to apply. These positions will be filled in line with Employment Equity targets of the JDA and preference will be given to female candidates.

