



a world class African city



City of Johannesburg
Johannesburg Development Agency

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E-mail: info@jda.org.za

www.jda.org.za
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INVITATIONS TO BID

YOU ARE HEREBY INVITED TO BID FOR PROFESSIONAL SERVICES

ADVERT DATE: **12 FEBRUARY 2024**

COMPULSORY TENDER BRIEFING DATE: **19 FEBRUARY 2024**

TIME: **11H00am-12H00pm**

CLOSING DATE: **13 MARCH 2024**

CLOSING TIME: **12H00**

BID DESCRIPTION: RFP – APPOINTMENT OF A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS.

BID NUMBER: **JDADPF/LL Ngoyi -JOBURG-002 /2024**

BID DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street (Formerly President Street), The Bus Factory, Newtown, Johannesburg, 2000

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition below)

* MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Procurement
Tel: 011 688 7811

Contact Person: Mr Siyambonga Gcobo
Fax: 011 688 7899 E-mail: sgcobo@jda.org.za

ANY REQUIRIES REGARDING THE PROJECT MAY BE DIRECTED TO:

Department: Development Facilitation
Tel: 011 688 7871

Contact Person: Ms L Nkuna
Fax: 011 688 7899 E-mail: Lnkuna@jda.org.za

PLEASE NOTE: TENDERS MUST BE SUBMITTED ON THE TENDER DOCUMENTATION ISSUED. TENDER DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED.

OFFER PAGE

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER.....

BID DESCRIPTION.....

.....

.....

.....

BID NUMBER.....

POSTAL ADDRESS.....

STREET ADDRESS.....

CONTACT PERSON

TELEPHONE NUMBER CODE NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER CODE NUMBER

E-MAIL ADDRESS.....

COMPANY REGISTRATION NUMBER

NATIONAL CENTRAL SUPPLIER DATABASE NUMBER

VAT REGISTRATION NUMBER

TAX VERIFICATION PIN NUMBER

TOTAL BID PRICE R..... Inclusive of Value Added Tax

TOTAL BID PRICE in words

.....

.....

..... Inclusive of Value Added Tax

SIGNATURE OF BIDDER

CAPACITY UNDER WHICH THIS BID IS SIGNED

SUPPLIERS DATABASE REGISTRATION

National Treasury launched the National Central Supplier Database (NCSD) with effect from 1 September 2015.

This will enable prospective suppliers to register their companies on the following website www.csd.gov.za

Transitional Period (1 September 2015 to 30 June 2016)

1. During the transitional period suppliers are requested to register on the website where all their essential information such as Tax Clearance Certificates, VAT, Company Registration Numbers and CIPC business status will be verified.
2. When conducting business with the JDA, you will be requested to provide us with the following:
 - Supplier Number and;
 - Supplier Registration Security Code so we can print your real time information;
 - Banking details with bank Stamp and;
 - Certified BBBEE Certificate.

Once a supplier has registered on NCSD, it will no longer be a requirement to provide the JDA with an Original Tax Clearance Certificate or any other registration documents.

After Transitional Period 1 July 2016

Effective 1 July 2016, the JDA will only award business to suppliers who are registered on NCSD and suppliers will no longer be required to provide information as stipulated above.

For more information on registration, please:

Mr. Siyambonga Gcobo on 011 688 7851

To all our stakeholder

RE: The channels of reporting fraudulent and Corrupt Activities

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees. To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption. The City took a decision to centralized the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline which is managed by independent bidders.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

Anyone can report fraudulent and corrupt activities through one of the following channels:

- Toll free number.....0800 002 587
- Toll free Fax0800 007 788
- SMS (charged @ R1.50).....32840
- Email Address:.....e:.....www.tip-off.com
- Free post:.....Free post, KNZ 138, Umhlanga, 4320



Let's join hands to take up the Fight against Fraud and Corruption in our society.

ADVERT DATE: 12 FEBRUARY 2024

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THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA.

THE FOLLOWING PROFESSIONALS ARE REQUIRED:

1. PROJECT MANAGER,
2. TRANSPORT PLANNER,
3. URBAN DESIGNER,
4. QUANTITY SURVEYOR,
5. CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR,
6. TRANSPORT ECONOMIST, AND
7. COMMUNITY PARTICIPATION CONSULTANT.

FEBRUARY 2024

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TENDERING PROCEDURES

Tender Notice and Invitation to Tender

BID DESCRIPTION: RFP – APPOINTMENT OF A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

BID NUMBER: JDADPF/LL Ngoyi-JOBURG-002 /2024

Queries relating to procurement matters may be addressed to Siyambonga Gcobo at tel: (011) 688 7811; fax (011) 688 7899; or e-mail: SGcobo@jda.org.za

Technical queries or queries relating to the project may be addressed to Ms Lovemore Nkuna at (011) 688 7815; fax: (011) 688 7899; or e-mail: Lnkuna@jda.org.za

Documents may be downloaded from the JDA website: www.jda.org.za and e-Tender portal: www.etenders.gov.za on **12 February 2024**. Tenders must only be submitted on the tender document that is downloaded from the stipulated websites only. The retyping of the tender document is not permitted.

A compulsory tender briefing session will take place on **19 February 2024 from 11:00am – 12:00pm** at the Auditorium Hall of the offices of the Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000.

The closing date and time for receipt of tenders is **12:00pm on 13 March 2024**. Telegraphic, telephonic, telex, facsimile, e-mailed and late tenders will not be accepted.

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: “0800 002 587”

APPOINTMENT OF A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

1. INTRODUCTION

The Johannesburg Development Agency (JDA) requests technical assistance from a professional Multi-disciplinary team, consisting of a Project Manager, Transport Planner, Urban Designer, Quantity Surveyor, Civil Engineer with Geotechnical skills and Land Surveyor, Transport Economist, and Community Participation Consultant for the Planning and Development of a Concept Design, inclusive of all related studies, for Public Environment Upgrades of key streets in and around Lillian Ngoyi Street. The work must also include an Operational Plan and an Asset Maintenance Plan for the study area. This project is in support of the Lillian Ngoyi Rehabilitation Programme as the Centre Piece within the larger scale of the Inner-City Transport District, for the COJ for a period of 18 Months.

1.1. Purpose of RFP

The Inner-City Urban Regeneration Programme focuses on an area-based improvement strategy. These Inner-City area-based interventions are in support of the Johannesburg Inner-City Transportation Masterplan and the Inner-City Transformation Roadmap. The aim of this project is to identify, plan and develop concept designs for key public environment upgrade (PEU) interventions within Inner-City Transport District as demarcated in the Inner City's Public Transport Masterplan 2021 and formulate an implementable Operational as well as Asset Maintenance Plan in the Inner City Transport District. The focus of the initiative is improved walkability and legibility along streets and other public places through various forms of placemaking such as pedestrianisation, public art, street furniture, lighting, landscaping, signage, safety and cleanliness interventions.

The purpose is to provide Non-Motorised Transport (NMT), clean, safe and vibrant linkages that enhance the district according to the approved Johannesburg Inner City Transport Master Plan 2021 that support the overall functioning of the district, focusing mainly on streets in and around Lillian Ngoyi Street in support of the rehabilitation efforts currently taking place on the street post the explosion on 19 July 2023. All in all, also considering other interventions that are proposed/ being implemented in and around the district as well (namely, but not limited to: the rehabilitation and implementation of the public transport hub on Lillian Ngoyi Street, Walkable Network PEU interventions, High Court Precinct PEU interventions). There is a need to carefully consider existing plans and programmes in order for this project to form a seamless part of the district as a whole.

1.2. Project Background

The City of Johannesburg's Spatial Development Framework 2040 (2016) defines priority investment areas that are to function as the locus for the City's future urban development and growth. The SDF 2040 identifies the Inner City as one such strategic investment area. The Inner City Roadmap (2014) is the City of Johannesburg's statement of intent for transforming the Inner City of Johannesburg. It is a framework that recognises the central role of the Inner City as an entry point and a place of opportunity for many, including the poor. The Inner City continues to be a meeting point for diverse cultures as scores of individuals aspire to create a livelihood and find a foothold in the heart of Johannesburg.

The City is required to deliver and maintain services that are sustainable in the long term; to provide the social support and facilities that promote inclusivity and diversity; and to encourage productivity and the economic endeavours of large and small businesses. This can only be achieved with good governance and strategic planning and budgeting, sustained with dedicated efforts to maintain and repair the infrastructure that is the backbone of the built environment. This approach is best achieved within neighbourhoods – a planning and implementation system that is focused on delivery and maintenance at the local scale. This area-based focus, as well as the outcomes-based approach to setting goals and measuring success, are both essential if we are to tackle issues in the Inner City in a holistic way.

Based on surveys carried out in 2019, approximately 2 300 minibus taxis carrying passengers exited formal taxi ranks during peak periods. An additional 461 minibus taxis carrying passengers were counted using informal taxi ranks scattered around the Inner-City during peak periods. It was estimated in the Inner-City Masterplan that the number of minibus taxis operating within the Inner-City will increase drastically in the next 10 years due to rapid urbanisation that is anticipated. It is estimated that in order to meet future demand, the City will have to provide an additional two or three Jack Mincer Taxi Rank sized taxi ranks. The Inner-City Transport Masterplan further made proposals encouraging the City of Johannesburg to rethink current strategies to hold minibus taxis within the Inner-City.

1.3. Lillian Ngoyi Burst Gas Pipeline

The damage caused by the explosion has provided the City of Johannesburg with an opportunity to redevelop and repurpose Lillian Ngoyi Street as part of the restoration project. The City of Johannesburg is currently redeveloping the road as part of a Public Transport District, forming the backbone of the planned precinct. This project aims to develop concept designs for key streets in and around Lillian Ngoyi Street in support of the Lillian Ngoyi rehabilitation programme as the centre piece within the larger scale of the Inner-City Transport District. The project will

also look at the economic factors to be considered, taking into account the potential investment the city will be putting in versus the potential economic gains that will be realized through the regeneration of the precinct (i.e. attracting investment and developers back into the Inner City as well as retaining the current investors in the CBD). Due to past shortcomings regarding effective urban management in the City, an Operational Plan and an Asset Maintenance Plan for the study area is required to ensure sustainability. Green initiatives should also be considered to that promote sustainability and resilience within the district.

2. PROJECT LOCATION AND STUDY AREA

The study area is shown in Figure 1 below.



Figure 1: Study Area

The area is bounded by Kerk Street to the south, Smit Street to the north, Claim Street to the east, and Miriam Makeba Street to the west. The proposed Inner City Transport District illustrated below development concept that relates to the idea of creating an open-air concourse, connecting various transport terminals at a walkable distance ranging from 5 to 10 minutes. This space is to be branded, to become the new Jozi Lowline, transforming De Villiers Street into a unique open-air mall, managed by a dedicated management structure, activated at the local level, accommodating a range of uses.

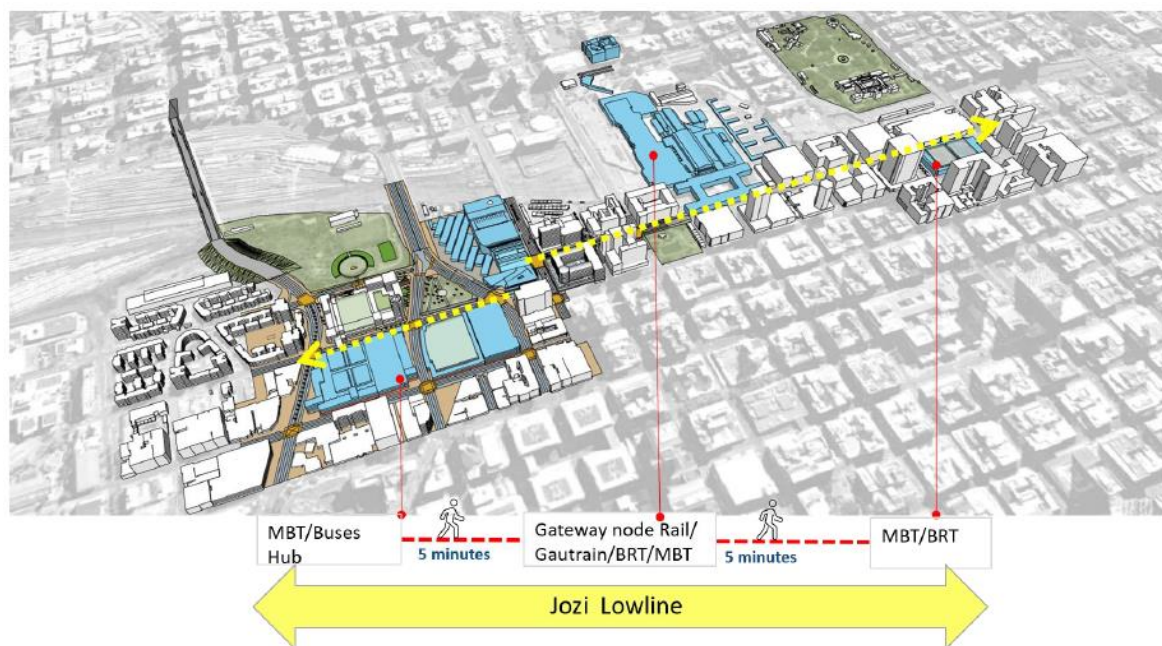


Figure 2: Jozi Lowline

Some of the key issues that have been noted in and around the Lillian Ngoyi Street area include:

- Competition for sidewalk space between formal retail and traders
- Parking spaces used as pick up and drop off for public transport
- Poor quality of side streets connecting to Lillian Ngoyi
- Pooling grey water on Streets connecting to Lillian Ngoyi

Issues such as, but not limited to, such as these need to be taken into consideration for this project.



3. PROJECT SCOPE

The envisaged scope of work includes the following services:

THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, AS THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS. THE WORK MUST ALSO INCLUDE AN

3.1 Project Inception and Site Visit

The appointed service provider will be required to present a feasible approach/methodology to undertake this project that is in line with the City's objectives. Details around proposed methodology, stakeholder engagement and other approaches should be included amongst other relevant topics. This project stage shall further outline detailed work plans, timelines, project deliverables, risk and mitigation measures to prevent possible challenges that may be encountered during the project. The Service Provider is required to include the following:

- Project Workflow Diagram;
- Project plan;
- Stakeholder engagement plan;
- Project Milestones.
- Risk Plan with mitigating measures; and
- Invoice Plan.

The successful bidder is also expected to conduct a site visit in order to be acquainted with the focus area and other parts of the City. The site visit should ideally be undertaken with all stakeholders including Urban Planners and City officials. The successful bidder will be required to include and allow for a site visit in the proposals. The site visit might include some form of transportation and the successful bidder will be encouraged to include options in their proposals that could assist in reducing the time in a day to be used for other tasks.

Deliverable: Project Inception Report

3.2 Status Quo Analysis

The successful bidder is expected to analyze and outline the current transport system, urban planning management, land use and other related matters at this stage of the project. The successful bidder is further expected to advise as part of the Economic Study the current socio-economic situation of the study area. The successful bidder will be expected to present the findings of the status quo spatially.

The status quo analysis is expected to identify challenges that are experienced by commuters in the current pick-up and drop-off areas, example: safety, conflict between pedestrian movements and traffic, lack of pedestrian crossings, lack of shelters, lighting, ablution facilities, condition of existing buildings and land uses and how they relate with the street and the public realm as a whole it is expected that the analysis will provide an insight on potential conflicts. The status quo analysis is expected to be based on the below elements:

3.2.1 Site Visit

The successful bidder will be expected to conduct a site visit in order to be acquainted with the focus area and other parts of the city in close proximities to the focus areas. It is expected that the site visit will be conducted prior to the conclusion of the Project Inception Report. The site

visit should ideally be undertaken with all stakeholders including Urban Planners and City officials. The successful bidder will be required to include and allow for a site visit in proposals.

3.2.2 Literature Review and Document Reviews

The successful bidder will be required to make use of comprehensive literature to understand previous work undertaken in the Inner-City by the City of Johannesburg and provide a detailed gap analysis. The City of Johannesburg undertook and approved a Johannesburg Inner-City Transport Masterplan (JITMP) in May 2021. The JITMP study proposed various strategies to deal with congestion and improve the transport system in the Inner City. Strategies around the Lillian Ngoyi Street as a Public Transport Mall, strategies around taxi holdings at peripheries of the Inner-City should be reviewed thoroughly to understand their relevance in what the City aims to achieve with this Request for Proposal (RFP). There are other strategies contained in the JITMP and other documents that should be reviewed for relevance in this study including the City's approved Integrated Transport Plan.

The City of Johannesburg is also in the process of developing a Precinct around the High Court. The outputs of this study will have an impact on the outcomes of the study area. Further to that, the City of Johannesburg has embarked on the Lillian Ngoyi Street regeneration project. The project is aimed at going beyond reinstatement of the street to its previous form but plans on transforming the street into a more walkable street that conforms to sustainable goals in line with the City's Green Strategy and the Johannesburg Inner City Transport Master Plan (JICTMP). It is expected that the successful bidder will take into account the outcomes of the above-mentioned studies in the development of this project. At the commencement of the project, the Service Provider will collect and review all relevant reports, plans with particular attention, but not limited to the following documents.

- Johannesburg Integrated Transport Masterplan;
- City's revised IPTN Phasing approach plan;
- City's Integrated Development Plan (IDP);
- COJ Freight Plan;
- Southern Corridors Integrated Corridor Management (ICM) studies;
- Soweto Integrated Public Transport Operational plan;
- Managed Lanes Policy (2012);
- Strategic Integrated Transport Plan Framework (2013);
- North-East Quadrant (NEQ) Integrated Public Transport Operational Plan;
- JRA 10-year Road Development plan;
- CoJ Household Travel Surveys (2014);
- GAUTENG HHTS, 2019 etc;
- Various Transport Policy Documents.

- Transport Information Register 2013;
- Integrated Public Transport Network (May 2019);
- Metrobus Operational Plan (2014);
- City of Johannesburg Complete Street Policy, 2013;
- Various Traffic Impact Assessments.
- Spatial Development Framework; and
- Non-Motorised Transport (NMT) Framework, 2009.

3.2.3 Model Review

The City of Johannesburg possesses a strategic transport model conducted in 2014. The model is in the PTV platform and is managed by CSIR. This model will be made available to the successful bidder. The successful bidder will be expected to review and update the City on whether the model is fit for purpose. It should be understood that the transport modelling required for purposes of this study is of Mesoscopic and Microscopic nature. The focus area in particular will require some form of a network microscopic modelling to account for pedestrian movement including conflicts between pedestrians and vehicles.

The City also possesses a SATURN Model developed during the JITMP process. The model will be shared with the successful bidder with the same as above expected. The successful bidder will be encouraged to use any platform with good graphics. Further, the successful bidder will be encouraged to use any platform with a good visual platform for ease of presentation. The City will however not limit the successful bidder to a particular platform or software as long as the above is noted.

3.3 Data Collection

3.3.1 Traffic Counts, Pedestrian, Non-Motorised and Cordon Counts

The City of Johannesburg, through various projects undertaken over the years in and around the Inner-City has collected extensive amount of transport related data. The most recent data collected for one of the Integrated Corridor Management approach projects was on 08 March 2023. This traffic count data will be provided to the successful bidder at the project Inception Meeting. The bulk of the data to be provided was collected as part of the Johannesburg Inner City Transport Masterplan. All necessary and available relevant data will be provided during the inception stage of the project.

3.3.2 Land Use Data

Planned Developments land use information will be provided by the City at the Inception Meeting. The successful bidder is however expected to verify and sought additional planned developments information from other sources such as the Johannesburg Roads Agency Traffic

Department and City of Johannesburg Development Planning.

Bidders are also expected to include in their proposal plans and strategies to obtain both existing and planned land use information. The proposal should also outline how the obtained land use information will be used. It is expected that any urban management infrastructure such as public green spaces, public amenities, ablution facilities, lighting provision etc. will be collected for use in the development of the urban planning status quo.

The successful bidder is further expected to obtain informal trading information from the City of Johannesburg Department of Economic Development (DED). This information should be used in combination with collected information during site observations and review of existing plans in and around the study area.

3.3.3 Public Transport Infrastructure

The study area is located within the Public Transport District (as per the JICTMP). The major public transport facilities for all public transport are within walking distance, including the two major minibus taxi facilities in Johannesburg.

BRT routes are located in close proximity to the study area. The BRT routes are complete with Stations at strategic locations. The successful bidder is expected to collect public transport infrastructure data and provide an overview of the provision in and around the study area. Bidders are not expected to collect facility or infrastructure utilization data but are expected to provide an overview of the usage. The how this should be achieved should be included in the methodology proposal.

3.3.4 Non-Motorised Transport Infrastructure Data

The successful bidder is expected to provide an overview of non-motorized transport infrastructure provision in the study area. The overview is expected to include the current state of the infrastructure. An overview on connectivity for users to public amenities, particularly for non-motorised transport, is expected. The successful bidder is required to include in the proposal the methodology to be used to collect the required data to form the basis of the overview.

3.3.5 Basic Engineering Infrastructure Assessment

The report should provide a detailed outline of the engineering infrastructure (water, electric, sewer, & stormwater.) that exists in the study area and its condition and provide detailed scope of additional capacity required to realize the upgrades and implementation of proposed interventions and strategies.

3.3.6 Public Safety and Place Making

The report should provide recommendations in addressing public safety concerns, and its function in strengthening social capital by embracing the physical, cultural, and social identities

that define a place. Public safety must consider modern ways of creating safe space and security surveillance infrastructure through CCTV. Placemaking is both a process and a philosophy. Stakeholder engagement will play an important role in this aspect of the project. Place making must to upgrading the existing signage with the city. The report should identify the hotspots that will contribute towards the development of interventions that address safety and security of the precinct. The report must include a safety audit that will help guide the design and management of the urban environment through the implementation of Crime Prevention through Environmental Design (CPTED) principles.

Deliverables: Status Quo Report

3.4 Urban Design Concept and High-Level Heritage Assessment Report

The role of the urban Designer on the project would be to provide and define key spatial/physical interventions and strategies to develop the area into a sustainable cohesive and livable neighborhood as it relates to aspects such as basic services, social and recreational amenities; improved mobility and connectivity and safe and healthy environments (public and private). The assessment should confirm existing historical sites/structures/spaces identified to have heritage/cultural significance as defined in the SA National Heritage Resources Act, section 3.3. that can have a possible impact thereof on the project.

It is imperative that the Urban Design will advise the client on the appropriate urban design guidelines to inform interventions for the study area. The City encourages Urban Design Guidelines for public transport and pedestrian oriented streets that elaborate on identifying opportunities for active ground floor land uses that can be oriented towards the street for increased surveillance. The guidelines should elaborate on the design of public spaces and the street, with well-designed building edges where specific buildings should serve as landmarks and visual references. There should be an emphasis on Green Building initiatives to encourage sustainability and resilience of the precinct.

The successful bidder will be required to prepare design concepts in broad outline showing space provisions, planning relationships, spatially co-ordinate the work designed by consultants and specialists. This stage will also involve community engagement to confirm the design and revisions required, pending input from stakeholders. The successful bidder will also be required to advise the client on the technical and functional characteristics of the project as proposed, the estimated costs in relation to the budget and the anticipated project programme.

The report should also provide a review of the heritage assets in the study area and input into an approach of heritage and guidance for future developments and upgrades.

Deliverable: Urban Design Concepts & Heritage Assessment Report.

3.5 High Level Economic Study

High Level Economic impact assessments provide a quantitative method to estimate the economic benefits that a particular project or industry brings to the economy and surrounding communities where the specific project or industry is located. The successful bidder will be expected to conduct a high-level economic impact assessment. The purpose of the assessment is to estimate the changes in employment, income and levels of business activity that may result from the proposed project. Furthermore, the assessment will identify and examine the variables that will have an influence on the Inner-City Transport District concept that envisions the streets as more walkable. The successful bidder will be expected to provide a synthesis of the detailed economic analysis of the study area.

The economic analysis should include the following:

- An Economic Activity Analysis which looks at the level of direct and indirect economic activity (e.g. jobs, output, value-added and etc.) that a project will contribute to an economy. This can be undertaken using methods such as input-output analysis and computable general equilibrium modelling;
- A Cost benefit analysis (CBA) looks at the costs and benefits of the project, relative to a “without” project scenario, and identifies whether the project would have net benefits to the local and wider economy, particularly Region F in this case;
- Fundamental concepts underlying the economics of transportation, such as demand for and supply of transport within the study area;
- Assess how the businesses will be affected directly by the project;
- Profiling the existing businesses; and
- Assessing the risks associated with the project.

The successful bidder will be required to propose rigorous methodologies to assist with local economic growth, job creation, investment in the study area, and improved infrastructure provision.

Deliverable: High Level Economic Study Report.

3.6 Traffic and Transport Intervention

Traffic and transport interventions in the District should address the following:

- Integration of public transport facilities, including NMT into the precinct;
- Strategies to improve safety of all users, but especially pedestrians;
- Location and design of ingress and egress points in a way that prevents congestion and improves overall traffic safety;
- Circulation network that prioritises the safety and comfort of pedestrians;

- Efficient parking management;
- Traffic and Transport recommendations based on relevant horizon years which take into consideration future developments;
- Mixed-use development and related parking requirements; and
- Review of traffic infrastructure investments in the precinct and their impact on achieving the goal of improved pedestrian safety and vehicular accessibility of the precinct (improved traffic flow).

In order to quantify the traffic and transport interventions, the successful bidder will be expected to conduct a detailed traffic impact assessment that covers the following aspects of the study area:

- A review of the Traffic Impact Assessment previously conducted for the Study Area, Inner City Transport Masterplan and other related studies previously conducted by the City of Johannesburg;
- Investigations to ascertain existing roads, access points, public transport and pedestrian facilities; and
- Traffic demand estimation
 - existing traffic demand;
 - 12-hour traffic counts and escalation (catering for both weekdays and weekends) and analysis as per vehicles classes;
 - trip generation;
 - trip distribution; and
 - trip assignment.

The Traffic Impact Assessment should further assess the following:

- The impact of converting certain streets from two directional streets into one ways, if the concept plan suggests such;
- The impact of permanent closure of streets and converting same to pedestrian zones if the concept plan suggests such;
- Assess the impact of implementing traffic calming measures (raised crossings) at identified streets or intersections within the precinct if the concept plan suggests such;
- Proposals for the mitigation of said impact (if any).

The traffic and transportation team will also be responsible for the following:

- Where lane closures (conversion) are feasible as determined by the TIA, prepare relevant application for submission to relevant authorities for approval. Attend to all relevant queries for these applications as required;
- Undertake an all-day parking assessment to assess the parking demand within the precinct and develop a Parking Management Plan for the improved management of on-street and off-street parking in the study area, including freight;

- Oversee the temporary lane closure on certain streets as identified in the precinct and application for wayleave to test closure of those streets;
- Oversee the testing of the impact to remove parking (no parking) on certain streets if identified by the concept; and
- Project Cost Estimates Report.

The Traffic Impact Assessment should be conducted according to relevant TMH Coto Manual guidelines. Bidders should be aware of the TMH COTO manual requirements when bidding.

Deliverable: Transport Study + Traffic Impact Assessment

3.7 Implementation Plan: Infrastructure Asset Maintenance and Operational Plans-(Urban Management and Cost Estimates.)

The successful bidder will be expected to propose an implementation plan based on findings. This should include specific projects within the study area with a budget and a project plan for the implementation thereof. The work must include an Operational and Asset Maintenance Plans for the concept designs. An Infrastructure Asset Maintenance plan must detail a lifecycle analysis of each of the new or upgraded infrastructure that will inform maintenance cycles and budgets targeted for each entity or department responsible for that asset. The lifecycle analysis should then be translated into an Operational Plan. An Operational Plan must detail the general operational efficiencies, day-to-day management and reliable service delivery in the district. The implementation plan must consist of the following:

- Project list with clear description of the project specific objectives & deliverables;
- Prioritised list of projects;
- Short, medium and long term rollout plan; and
- Budget per project per financial year.

A detailed implementation plan should be developed, taking into account intervention strategies, projects, costs, timelines etc. The implementation plan should also identify projects that should be earmarked for piloting if there's a need.

Deliverables: Implementation Plan, Infrastructure Asset Maintenance Plan and Operational Plan

3.8 Stakeholder Engagement

The project program should be designed to proactively and accessibly provide stakeholders with an opportunity to provide input into the process. In order to ensure that the voices of the communities are heard, a mechanism must be developed to effect greater equity in the public participation process.

The stakeholder practitioner will play a critical role in designing and hosting engagement sessions using creative co-production techniques. The content and direction of which will be

influenced and guided by the Transport Planner.

However, it will remain the responsibility of the Project Leader to ensure that the collaborative engagements are conducted according to project deliverables and program and that inputs and insights gained from these sessions are appropriately interpreted and applied within the overall project. The service provider is expected to present to the project steering committee and agree on the stakeholder approach, mapping and program at the inception meeting.

The successful bidder will be required to, at appropriate stages in the process, hold work sessions with a Technical Committee, which will consist of various CoJ departments, municipal entities, and other stakeholders. The successful bidder will also be required to conduct extensive consultations with external stakeholders to be discussed and agreed upon at the project inception meeting. Some key external stakeholders include the Minibus Taxi Industry, Property Owners, Residents and Business Forums within the Inner-City. Key stakeholders are listed below (not limited to):

- City Departments/MOEs;
- Section 79 Transport Committee;
- JRA;
- JDA;
- Development Planning;
- Economic Development;
- GDRT;
- EISD;
- Regional Office (CRUM);
- Johannesburg Intermodal Planning Committee (JIPC); and
- Ward Councillors and Committees;
- Community members; and
- Organised formal and informal business.
- And any other Government departments and fora that the city and the bidder may identify.

The project team may be required to make presentations or make available current presentation materials to City's staff to enable the officials to provide additional updates/briefings to various other committees, commissions, stakeholder groups as needed at key milestones in the process. All bidders should allow for 30 stakeholder meetings as follows:

- internal stakeholders.
- external stakeholders
- Focus Group Meeting

- 5 Public Meetings
- 20 project team meetings, excluding steering committee meetings.
- 5 PSC meetings

Deliverable: Stakeholder Engagement Report Containing Stakeholder Mapping, Strategy, Plan / Program

3.9 Project Management

The Project Manager will be required to arrange regular project co-ordination meetings which will consist of the JDA Project Managers, COJ, various CoJ departments, municipal entities and other stakeholders. The project manager will be required to arrange regular project co-ordination meetings, which will consist of various CoJ departments, municipal entities and other stakeholders. The Project Manager shall perform secretariat duties of minute taking (which shall be approved by the City) and dissemination of minutes/meeting notes after each meeting. A project steering committee will be formed whereby the successful bidding team will be required to make presentations and table proposals with regards to the project. Monthly progress reports shall be prepared and submitted to the City's steering committee.

The project co-ordination meetings shall be held at least once monthly for the project duration. The Project Manager will be responsible for ensuring that project deliverables are achieved in line with the project schedule and ensure that invoices are accompanied by project/ progress reports.

3.10 Project Close Out

Provide the client with the project file and all documents to be handed over to JDA and COJ accompanied with a close-out report.

3.11 Project Deliverables

The project deliverables will include the following outputs:

- Project Inception Report
- Situational analysis/ Status Quo Report
- High Level Economic impact assessment Report
- High level Heritage assessment Report
- Safety audit Report
- Basic Engineering infrastructure assessment Report
- Transport infrastructure assessment (NMT Data)
- Transport Study and Traffic Impact Assessment
- Concepts and Viability Report

- Urban Concept Designs
- Cost estimates Report
- Urban Management Framework and Implementation Plan
- Operational Plan and Asset Maintenance Plans
- Stakeholder Consultation Plan and Communication Plan
- Stakeholder Consultation and Stakeholder Report illustrating the consultation process that has been undertaken prior to the finalization of the project.
- Presentations for Stakeholder Consultation
- Stakeholder engagement report
- Presentations, approvals, final reports, all shape files.
- Spatial maps (in CGIS format as per CoJ requirements, these must be submitted on a USB)
- Project Close Out Report

3.12 Project Documentation

The successful bidder will be expected to provide project documentation as listed below.

3.12.1 Progress Reports

The City requires the submission of the various project documentation as follows:

- **Hard Copy:** 3 colour hard copies of the progress report (bound, may be printed double-sided)
- **Soft Copy:** Progress report should also be submitted in PDF (Acrobat) and Word file format.

3.12.2 Draft Documents

- **Hard Copy:** 3 colour hard copies of the draft documents (bound, may be printed double-sided)
- **Soft Copy:** cloud storage folder of the draft products in PDF (Acrobat) and Word file format and 32 to 64GUSB.

3.12.3 Final Documents

- **Hard Copy:** 3 colour hard copies of the draft documents (bound, may be printed double-sided)
- **Soft Copy:** cloud storage folder of the draft products in PDF (Acrobat) and Word file format.
One of the soft copies must be typed to allow direct single-sided A4 printing.

3.12.4 Maps/Plans and drawings

GIS – All map layers and analysis must be delivered in an ArcGIS compatible format, i.e. shape files. Associated attribute files must also be included. CoJ Metadata files to be completed for all shape files. The City's approved standard 26-digit code must be used as the unique property identifier. The data must be in a Transvers Mercator projection using LO29 as the central

meridian. The Hartbeeshoek datum (WGS84) must be used. Data can be transferred via CD's or DVD's or USB.

All other drawings prepared using AutoCAD, MicroStation or any other drawing software shall be submitted in a compatible format that can be open or converted to DWG, DXF and DGN format.

The deliverables will need to include very high-quality visual products that can be used as marketing and promotion tools to encourage and promote buy-in to the proposals and business cases, and will include PowerPoint Presentation materials for work-shopping / meeting / stakeholder engagement purposes.

3.12.5 Data Ownership

All milestone products, developed for the purpose of this project, in addition to the final document and all associated map work, traffic models and statistical work shall remain the property of the CoJ. All files shall be delivered to the City in the agreed format. The data is not be used without the consent of the City of Johannesburg.

4.APPOINTMENT

The JDA is requesting proposals from the following professional services. Bidders are required to submit organograms of below proposed team.

JDA is appointing all these specialist in a form of a consortium or Joint Venture therefore the Project Manager will be managing and overseeing all specialist from different fields.

- Project Manager
- Transport Planner,
- Urban Designer,
- Quantity Surveyor,
- Civil Engineer with Geotech and Land Surveyor,
- Transport Economist, and
- Community Participation Consultant Assistant Architect with Urban Design

5. TIMEFRAMES

The project duration is 18 months. The successful will be appointed for 18 months on the project, it should be noted that the appointed service provider is expected to complete work in the first 12 months of appointment.

6. PROFESSIONAL FEES AND PROJECT MILESTONES

6.1 Pricing Table

Detailed below is information upon which fees must be based on for the purpose of this project. The pricing schedule, included as part of this document, must be completed and submitted together with your proposal. In addition to the pricing schedule, the bidder is expected to provide a detailed cost breakdown for the various project activities.

Table 2: Pricing Table

Item	Description	Units	Qty	Rate	Price
1	PROJECT INCEPTION, ADMINISTRATION AND PROJECT MANAGEMENT				
1.1.	Project planning, and preparation of the Inception Report	Item	1	R	R
1.2	Project Management, administration and Project Team meetings	Monthly rate	20	R	R
1.3	Project Steering Committee meetings	No of meetings	5	R	R
2.	DATA COLLECTION				
2.1	Draft Data Collection Plan	Item	1	R	R
2.2	Final Data Collection Plan	Item	1	R	R
2.3	12 hour classified intersection traffic counts	sum	15	R	R
2.4	12-hour vehicle occupancy counts	sum	15	R	R
2.5	12-hour classified NMT link counts (pedestrian, cyclists, trolley pushers and others) counts – (Intersection to intersection)	Sum	15	R	R
2.6	Transport Infrastructure Data/Report	Item	1	R	R

Item	Description	Units	Qty	Rate	Price
2.7	Non-Motorised Infrastructure Data	Item	1	R	R
2.8	Parking Stress Assessment				
2.8.1	<i>On-street 12-hour Parking Utilization</i>	Item	1	R	R
2.8.2	<i>Off-street 12 hours Parking Utilization (Public and Private)</i>	Item	1	R	R
2.9	Land Use data collection for all study areas	Hours	120	R	R
2.10	Transport Economic activity data collection for all study areas	Hours	120	R	R
3.	STATUS QUO ASSESSMENT				
3.1	Literature review	Item	1	R	R
3.2	Traffic Data Analysis	Hours	80	R	R
3.3	Land Use Analysis	Hours	80	R	R
3.4	Transport Economic Activity analysis	Hours	80	R	R
3.5	Basic Engineering Infrastructure Assessment	Hours	120	R	R
3.6	High level Heritage assessment Report	Item	1	R	R
3.7	Safety Audits Report	Item	1	R	R
3.8	Draft Economic Impact Assessment Report	Item	1	R	R
4.	STATUS QUO REPORT				
4.1	Draft Status Quo Report	Item	1	R	R
4.2	Final Status Quo Report	Item	1	R	R
5	DESIGN CONCEPTS				
5.1	Draft Design Concepts	Item	1	R	R

Item	Description	Units	Qty	Rate	Price
5.2	Final Design Concepts	Item	1	R	R
6	TRANSPORT PLAN				
6.1	Draft Transport Plan	Item	1	R	R
6.2	Final Transport Plan	Item	1	R	R
7	IMPLEMENTATION FRAMEWORK				
7.1	Operational Plan	Item	1	R	R
7.2	Asset Maintenance Plan	Item	1	R	R
7.3	Cost estimates Report	Item	1	R	R
7.4	Final High Level Economic Impact Assessment Report	Item	1	R	R
8	STAKEHOLDER CONSULTATIONS AND FOCUS GROUP DISCUSSIONS				
8.1	Stakeholder Mapping, Draft Stakeholder Engagement and Communication Plan	Item	1	R	R
8.2	Final Stakeholder Engagement and Communication Plan	Item	1	R	R
8.3	Booking of Meeting venues, PA system, projector, lights etc.	Provisional Sum	R 35 000		
8.4	Internal, External Meetings and Focus Groups	Number of meetings	25	R	R
9.	CLOSE OUT REPORT				
9.1	Close Out Report	Item	1	R	R
Total excluding VAT				R	
VAT @15%				R	
Total Including VAT (To be carried to offer page)				R	

Bidders are to replicate the table above and submit as part of their detailed fee proposals (which proposal must show pricing as requested for each of the items and the total fee **INCLUSIVE OF VAT** must be carried to the 'Offer' Page. Failure to price as required will result in the tender being disqualified for non-compliance.

Bidders should make sure that they provide a firm offer to the JDA and all the costs should be included in the proposal. If a firm offer is not provided to the JDA No alternative offers will be accepted. Professional fees should include the cost of travelling, stakeholder consultation, printing and any other cost not mentioned. Bidders should note that the JDA will neither entertain any claims for additional costs nor will it accept proposals to amend or reduce the scope of works once the successful bidder has been appointed. Hence bidders are required to go carefully through this document to make sure that they understand every aspect of the JDA's requirements in this regard and cost that accordingly. However, bidders should also take into consideration that this is a competitive process and inflated fees will not be accepted.

BIDDERS ARE TO USE THE RELEVANT PROFESSIONAL FEES GUIDELINES ISSUED IN TERMS OF APPROPRIATE ACT.

6.2 Timelines and Indicative Programme

The project is expected to be completed within 18 months from date of award.

This project should be completed and handed over to the City by end of 18 months after the date of appointment of the successful bidder.

7. PROPOSAL CONTENT

Notes

- 7.1 Tenderers must ensure that the final TOTAL FEE is correctly carried to the "offer" page. The value recorded on the offer page will be regarded as the tendered amount to render services for the complete project period. Failing to price as required per item 4 above will result in the tender being disqualified.
- 7.2 All values are subject to change (increase or decrease) depending on the requirements of the project. However the fee calculation submitted by the tenderers on tendering will determine the fee due. **The calculation method** including the version of the fee scales applied at the time of tendering, as well as any percentage discounts are to remain fixed irrespective of an increase or decrease in construction value.
- 7.3 Fees **must** include standard disbursements such as typing, drawings, reproduction, copying, binding of documents, telephonic / electronic and facsimile communications, courier, local travel and accommodation, etc.

- 7.4 For every tangible deliverable, two hard copies and one electronic copy must be issued to the client [over and above the documentation required for submission to various authorities, to the contractor, etc.], the cost of which **must** be included.
- 7.5 Fees for consultation work required to produce deliverables and obtain approvals thereof is deemed to be included in the price (this also includes consultation work required to make revisions, resubmissions, updated presentations, etc. following feedback received from the relevant approving authorities).
- 7.6 Successful tenderers will be remunerated in accordance with JDA's Standard Form Agreement.
- 7.7 That this tender issued out inline with the POPI Act.

The bidder's submission must provide the JDA with sufficient information to enable the employer to make a sound and fair evaluation of the proposal. It must clearly indicate the **relevant** previous experience, capability, and capacity of the bidding entity to undertake the project. The proposal should **use the same item numbers as below**.

The following minimum documentation must be provided:

7.7 THE "OFFER" PAGE MUST BE COMPLETED IN FULL AND SIGNED. Any bidder who fails to do so will be disqualified.

7.8 Tenderers are required to submit a detailed fee proposal based on the requirements set out in item 4 above and to ensure that the final TOTAL FEE INCLUSIVE OF VAT IS CORRECTLY TRANSFERRED TO THE "OFFER" PAGE.

7.9 A valid BBBEE status level verification certificate substantiating the bidding entities BBBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors (IRBA) will be accepted.

An EME must submit a sworn affidavit confirming the following:

- **Annual turnover revenue of R10 million or less; and**
- **Level of black ownership**

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE Act as amended.

7.10 Company registration documents and a copy of a valid tax compliance status (CTS) letter issued by SARS. No tender will be awarded to a bidder whose tax matters are not in order with SARS at the time of award.

7.11 A certified copy of the bidder's Professional Indemnity Insurance certificate indicating the maximum value per claim in an insurance period, the applicable excess, and the expiry date. A minimum cover of R2m is required for this project.

7.12 A copy of the bidding entity's current municipal rates account in the name of the bidding entity or alternatively in the names of the directors / partners of the bidding entity. **If not applicable, an affidavit to this effect is required.** Copies of lease agreements or accounts with lessors will NOT be accepted.

7.13 Audited financial statements for the past three years.

7.14 Details of directors / partners / members and shareholders with certified copies of their identity documents.

7.15 The forms A to H annexed, must be scrutinized, completed in full and signed.

7.16 Complete in full all information required on Annexure G: Organogram

Provide information on the key personnel required per the organogram who will be assigned to this project.

The following supporting documentation **must** be provided:

- detailed CV's for each resource indicated on Annexure G.
CV's must note the resources' specific relevant project experience [i.e. **project description, role played and responsibilities, project value, start and end dates**]. **The number of years of experience in the required role on transport planning and engineering related projects must be clearly demonstrated in the CV's to indicate compliance with the minimum requirements.**
- relevant qualifications and attach certified proof hereof
- individual memberships to the stipulated professional associations and attach proof hereof

7.17 Complete in full all information required on Annexure H: Schedule of Completed Contracts ONLY list a maximum of 5 projects completed by the bidding entity in the past 5 years of a similar nature and scale to this project i.e. TMP/ TIA / IRPTN / IPTN, Precinct Plans and Feasibility studies. that consists of Traffic/ Transport Planning components,

The following supporting documentation **must** be provided:

- Contactable references: References must be for COMPLETED projects only. References must be on the client's letterhead or on a document with the client's company stamp and signed by the client. The letter / document **must** confirm the name of the project / description of the project (*must be clear that the project was a relevant **Transportation Planning Project***), a description of the service rendered (*must be clear that the service rendered is aligned to the service being tendered for i.e. project management, transportation planning*), the value of the transportation planning component of the project, the value of the constructed works, the date when the project was started and completed (*must be between 2017 and 2022*) and it must rate the service rendered (e.g. good, satisfactory, poor etc. and not just state that the bidder was involved in the project or that they completed the project).

NOTE:

7.18 Letters of appointment or completion certificates will NOT be accepted as reference letters, NOR will letters from other consultant's on the project serve as reference letters. Only letters from the client or documents signed or stamped by the client will be accepted.

7.19 Information contained elsewhere in the submission and / or on other schedules will NOT be considered. Only the information entered on Annexure H will be considered as previous experience and only reference letters related to the projects listed on Annexure H will be considered as supporting documentation.

7.20 Tenderers are to submit 2 copies of their proposal (1 original plus 1 soft copy).

FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEM 7.1 WILL RESULT IN TENDERERS BEEN DISQUALIFIED FOR NON-COMPLIANCE.

Note for consortium and joint ventures

- A lead consultant is to be appointed and noted in the submission. JDA will conclude a contract with the lead consultant
- Only the lead consultant is to submit the requisite documents and / or information as requested in items 7.7 to 7.17
- Item 7.11 MUST be addressed by each member of the consortium / joint venture

- An Agreement or Heads of Terms recording the arrangement between the parties to the consortium / joint venture is to be submitted.

Failure to comply with these conditions may invalidate your offer.

8. ASSESSMENT CRITERIA

Submissions (responses to item 7 above) will be evaluated on the following criteria:

- Compliance
- Technical
- Price / Goals
- Risk Tolerance

8.1 Compliance

Bidders will be disqualified in the following instances:

- If any of its directors are listed on the register of defaulters;
- In the case of a bidder who during the last five years has failed to perform satisfactorily on previous contracts with the JDA or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;
- Bidders who during the past five years was terminated on the account of failing to perform or comply with the contract'
- Bidders who did not complete, in full, the tender offer page ;
- Bidders whose tender document has been completed in pencil;
- Bidders whose document has been faxed;
- Bidders whose tender document has been received after the closing time;
- Bidders whose tender document has not been deposited in the tender box at the time of closing;
- Bidders who fail to price as required i.e. as stipulated in item 4 herein;
- Bidders who failed to attend the compulsory tender briefing session;
- Bidders who have any directors in the employment of the state;
- No award will be made to any bidder whose tax matters are not in order with the receiver of revenue (SARS);
- No award will be made to any bidder who is not registered on the National Treasury Central Supplier Database (CSD);

Tenderers will have to adhere to the compliance items above in order to be considered further in the evaluation process.

8.2 Technical

The technical assessment is based on the criteria set-out below namely (i) key returnable documents, (ii) capability of the proposed key team members (i.e. experience, qualifications, and memberships to professional associations per Item 7.10 above) and (iii) the experience of the company (i.e. Transport Planning and Engineering components).

Tenderers will have to submit compliant documents and score a minimum number of points in the technical evaluation in order to be considered further in the evaluation process.

Bidders are expected to score a minimum of 294 points, 70% (out of 420 maximum points score able).

Table 4: Scoring Criteria

Variables	Total Points	Criteria	Description of criteria	Max Points	Points Awarded
KEY RETURNABLE DOCUMENTS per item 6.3 to 6.19 herein	0 Points	Valid BBBEE status level certificate	Points will only be allocated for key returnable documents submitted as required / stipulated in item 7.3 to 7.19 herein	N/A	Y / N
		Company registration documents		N/A	Y / N
		CTS letter from SARS		N/A	Y / N
		Valid Professional Indemnity Insurance R2m		N/A	Y / N
		Current municipal rates account / affidavit		N/A	Y / N
		3 Years audited financial statements		N/A	Y / N
		Certified copies of identity documents		N/A	Y / N
		Annexure A (in full and signed)		N/A	Y / N
		Annexure B completed in full and signed		N/A	Y / N
		Annexure C completed in full and signed		N/A	Y / N
		Annexure D completed in full and signed		N/A	Y / N
		Annexure E completed in full and signed		N/A	Y / N
		Annexure F completed in full and signed		N/A	Y / N
		Annexure G completed in full Organogram	Point will only be awarded if all tables are completed in full and includes relevant Planning Project Experience	N/A	Y/N
		<ul style="list-style-type: none"> Table 1: Project Leader/Manager Info & Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 2: Transport Planner/ Senior Traffic Engineer Info & Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 3: Urban Designer Info and Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 4: Transport Economist Info and Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 5: Quantity Surveyor Info and Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 6: Electrical Engineer Info and Experience 			
		<ul style="list-style-type: none"> Table 7: Civil Engineer with Geotech and Land Surveyor Info and Experience 		N/A	Y/N
		<ul style="list-style-type: none"> Table 8: Community Participation Consultant Info and Experience 		N/A	Y/N
		Annexure H completed in full Company Completed Projects		N/A	Y/N

Variables	Total Points	Criteria	Description of criteria	Points
CAPABILITY OF PROPOSED TEAM per item 6 and Annexure G 10	350	PROJECT TEAM		
		1. Project Manager		
		Minimum Seven (7) years post qualification experience in Project Management Field. Evidence of working on at least Three (3) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	20
		A Bachelor's Degree in Built Environment with Project management certificate NQF level 5	Proof of qualification must be provided to obtain the points	15
		National Diploma in Built Environment with Project management certificate NQF level 5		10
		Professional registration with SACPM as a Professional	Proof of registration must be provided to obtain the points. This is also a minimum requirement and failure to comply will lead to disqualification	5
		2.Transport Planner/ Traffic Engineer/		
		Seven (7) years and above of Experience in transport planning and engineering, policy research and/or transport policy development. (national, provincial or local level) or research outputs	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	20
		A Bachelor's degree in civil engineering and/or traffic engineering or higher.	Proof of qualification must be provided to obtain the points	15
		National Diploma in in civil engineering and/or traffic engineering or higher		10
		Professional registration with ECSA as Professional Engineer/ Technologist	Proof of registration must be provided to obtain the points.	5
		3.Urban Designer		
		Seven (7) years or above of Experience in projects related to planning and urban design related to policy research and/or policy development as well as Heritage Assessments Evidence of working on at least three (3) similar projects in terms of scale and complexity. (national, provincial or local level) or research outputs) Minimum	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	20
		A Bachelor's/Diploma in Urban Design or Architecture or related	Proof of qualification must be provided to obtain the points	15
		Diploma in Urban Design or Architecture or related		10

		A valid Professional registration with South African Council for the Architectural Profession (SACAP) or South African Council of Planners. (SACPLAN)	Proof of registration must be provided to obtain the points.	5
		4.Transport Economist		
		Seven (7) years or above of Experience in projects related to the analysis of the economy of an area in the following projects i.e. TMP, Feasibility Report, UDF. Precinct Plan and research and/or policy development. (national, provincial or local level) or research outputs	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	20
		Bachelor' degree in Transport Planning or related	Proof of qualification must be provided to obtain the points	15
		A National Diploma in Transport Planning		10
		A Professional registration with ECSA as Professional Engineer/ Technologist and any other related professionals.		5
		5.Quantity Surveyor		
		Seven (7) years post qualification experience in Quantity Surveying. Evidence of working on at least three (3) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	20
		A Bachelor's degree in Quantity Surveying or higher	Certified proof of qualification must be provided to obtain the points	15
		A National Diploma in Quantity Surveying		10
		A valid Professional registration with SACQS as a Professional	Proof of registration must be provided to obtain the points. This is also a minimum requirement and failure to comply will lead to disqualification	5
		6.Civil Engineer with Geotechnical and Land Surveyor		
		Seven (7) years post qualification experience in Civil and Geotechnical Engineering and Land Surveying Services. Evidence of working on at least Three (3) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	25
		A bachelor's degree in Civil with Geotechnical and Land Surveying component.	Certified proof of qualification must be provided to obtain the points	15
		National Diploma in Civil Engineering with Geotechnical and Land Surveying Components..		10
		A valid professional registration with ECSA as Professional Engineer	Proof of registration must be provided to obtain the points. This is also a minimum requirement and failure to comply will lead to disqualification	5
		7.Community Participation Consultant		
		Seven (7) years or above of Experience in stakeholder engagement processes projects related to policy research and/or policy development and planning (national, provincial or local level) or research outputs	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	25

		A Bachelor's degree in Humanities and/or Social Sciences and/ or Built Environment and/or Development Planning and/or Social Development)	15
		A diploma in Humanities and/or Social Sciences and/ or Built Environment and/or Development Planning and/or Social Development)	10

Table 5: Completed Projects and References

Variables	Total Points	Criteria	Description of criteria	Points
COMPANY EXPERIENCE per item 6 and Annexure H	70	COMPANY SCHEDULE OF COMPLETED PROJECTS		
		Four or more planning projects completed	Points will only be allocated for having rendered the required services on Transportation Planning Projects and Precinct Plans.	20
		Two to three planning projects completed		10
		One planning project completed		5
		REFERENCES FOR COMPLETED PROJECTS		
		Four satisfactory planning project references	Points will only be allocated for having rendered the required services on Transportation Planning Projects and Precinct Plans. References must be on client letterhead or document stamped and signed by the client and must include the name / description of the project, it must confirm the service rendered, the value of the works, the date completed and a comment of the level of satisfaction with the service. References must be for projects listed above under project experience, and relevant to this project only. Appointment letters, Purchase Orders etc. will NOT be considered as references. If any of the required information is not contained in the reference then zero points will be awarded	20
		Two to Three satisfactory planning project references		10
		One to Two satisfactory project references.		5

8.3 Price and Preference

Having completed a technical evaluation, the procedure for the evaluation of technically qualifying tenders is Method 2 (Price and Preferences). The Preference Point System assigns a score to each tenderer based on the tender price and on the tenderer's preference status. These scores are combined to determine an overall score for the tender. The tender with the highest score will be considered for acceptance.

The Preference Point System will be applied as follows:

Price and Preference	<p>PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022</p> <p>The 80/20 preference point system will apply to this tender and the lowest acceptable tender will be used to determine the applicable preference point system The 80/20 price/preference points system will be applied to the evaluation of responsive tenders up to and 20 including a Rand value of R50'000'000 (all applicable taxes included), whereby the order(s) will be placed with the tenderer(s) scoring the highest total number of adjudication points.</p> <p>Price shall be scored as follows:</p> $Ps = 80 \times (1 - (Pt - Pmin))$ <p>Ps = 80 x (1 – (Pt – Pmin)) Pmin</p> <p>Where: Ps is the number of points scored for price;</p> <p>Pt is the price of the tender under consideration;</p> <p>Pmin is the price of the lowest responsive tender.</p> <p>Preference points shall be based on the Specific Goal as per below:</p> <p>Table B1: Awards UP TO R50 mil (VAT Inclusive)</p> <p>To be completed by the organ of state:</p> <p>The maximum points for this tender are allocated as follows:</p> <p>Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for (a) price and (b) specific goals.</p> <p>To be completed by organ of state (maximum point for the tender as below allocation</p> <table border="1"> <tr> <td></td><td>POINTS</td></tr> <tr> <td>PRICE</td><td></td></tr> <tr> <td>SPECIFIC GOALS</td><td></td></tr> <tr> <td>Total points for Price and</td><td>100</td></tr> </table>		POINTS	PRICE		SPECIFIC GOALS		Total points for Price and	100
	POINTS								
PRICE									
SPECIFIC GOALS									
Total points for Price and	100								

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be complete d by the organ of state)	Number of points claimed (80/20 system) (To be complete d by the tenderer)	Means of Verification
Business owned by 51% or more - Black People	5		<ul style="list-style-type: none"> • B-BBEE certificate or QSE/EME Affidavit; • Company Registration Certification • Certified Identification Documentation. • CSD report
Business owned by 51% or more — Women	10		Company Registration Certification • Certified Identification Documentation <ul style="list-style-type: none"> • CSD report, B-BBEE certificate or QSE/EME
SMME (EME or QSE)	5		<ul style="list-style-type: none"> • BBBEE Certificate/ Affidavit CSD
Total Points	20		Failure to attach documents for verification will lead to scoring zero points

Having completed a technical evaluation, the procedure for the evaluation of technically qualifying tenders is Method 2 (Price and Preferences). The Preference Point System assigns a score to each tenderer based on the tender price and on the tenderer's preference points. These scores are combined to determine an overall score for the tender. The tender with the highest score will be considered for acceptance.

The Preference Point System will be applied as follows:

For tenders up to R50 million

80 points are assigned to price

Up to 20 points are assigned to preference status per the table under item

Points scored will be rounded off to the nearest 2 decimal places

Schedule 3:

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

Notes:

8.3.1.1 "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act (Act No.53 of 2003).

	<p>8.3.1.4 The submission of such certificates must comply with the requirements of instructions and guidelines issued by the National Treasury and are in accordance with notices published by the Department of Trade and Industry in the Government Gazette.</p> <p>8.3.1.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.</p> <p>8.3.1.6 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.</p> <p>8.3.1.7 A person will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for.</p> <p>8.3.1.8 A person awarded a contract will not be permitted to sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.</p> <p>8.3.1.9 No tender will be awarded to a bidder whose tax matters are not in order with SARS.</p> <p>8.3.1.10 No tender will be awarded to a bidder who is not registered on CSD.</p> <p>8.3.2 Formula for scoring tender price</p> <p>The following formula will be used to calculate the points for price. $Ps = X [1 - (Pt - Pmin)]$</p> <p>Pmin Where Ps = Points scored for comparative price of tender under consideration Pt = Comparative price of tender under consideration Pmin = Comparative price of lowest acceptable tender X = Points assigned to price</p> <p>8.3.3 The total preference points for a tender are calculated with the</p> <p>Formula</p> <p>PP = Ps + Pbee Where PP is the total number of preference points scored by the tenderer Ps is the points scored for the comparative price of the tenderer, and Pbee is the number of points awarded to the tenderer based on his certified B-BBEE status level</p>
--	--

8.4 Risk Tolerance

The JDA has adopted a Risk Tolerance Framework (RTF) which enjoins the JDA to consider its risk exposure to contractors / service providers in terms of the number of contracts awarded to a single contractor / service provider in a particular year.

In terms of the Risk Tolerance Framework, the JDA determines the risk exposure as excessive in instances where the value of the contracts for individual professional service providers (eg. project managers / engineers / quantity surveyors / consultants) is either :

The greater of R8 million or four contracts / projects in the current financial year or

The greater of R12 million or six contracts / projects over two financial years (current year and previous financial year)

And in instances where the value of contracts for multi-disciplinary professional service providers (eg. more than one discipline / service is provided by the same bidder) is either :

The greater of R12 million or six contracts / projects in the current financial year or

The greater of R20 million or nine contracts / projects over two financial years (current year and previous financial year)

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above. In other words, whether it falls within the ambit of the Risk Tolerance Framework as acceptable.

Over and above the number of projects and values, bidders will be further evaluated on commercial risks which will include but not limited to the following: poor performance on previous projects, available resources for the projects, unduly high or unduly low tendered offers, significant arithmetical errors and omissions in the pricing table.

The above may impact the outcome of the evaluation

JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

Shortlisted bidders may be requested to attend interviews should there be a need for clarity

Unsuccessful bidders will have an opportunity to query the award within 14 calendar days after regret letters have been issued to the unsuccessful bidder(s)

Bidders are to note that JDA does not bind itself to accept the lowest priced bid

9. CLOSING DATE, TIME AND VENUE FOR SUBMISSIONS

The completed tender document shall be placed in a sealed envelope. The words:

BID DESCRIPTION: RFP – APPOINTMENT OF A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS.

BID NUMBER: **JDADPF/LL Ngoyi -JOBURG-002 /2024**

must be written / typed clearly on the envelope.

The envelope must be deposited in the tender box at the **Johannesburg Development Agency, Ground Floor, The Bus Factory, 3 Helen Joseph Street (Formerly President Street), Newtown** only between the hours of 08H00 and 12H00.

The Tender closes at 12h00 on 13 March 2024

There will be a public opening of tenders.

NO LATE / TELEPHONIC / FAXED / POSTAL TENDERS WILL BE ACCEPTED OR CONSIDERED.

The Johannesburg Development Agency's selection of qualifying tenders shall be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender and no correspondence will be entered into.

Unsuccessful bidders will have the opportunity to query the award or decision within fourteen (14) calendar days from the day of notification.

The tender validity period for this tender is 120 days.

Queries can be addressed in writing to:

Ms Lovemore Nkuna

E-mail: LNkuna@jda.org.za

ANNEXURE A: BUSINESS DECLARATION

Tender/RFP Number :

Tender/RFP Description :

Name of Company :

Contact Person :

Postal Address :

.....

Physical Address :

.....

Telephone Number :

Fax Number :

Cell Number :

E-mail Address :

Company/enterprise Income

Tax Reference Number :

(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

VAT Registration Number :

Company Registration Number :

1. Type of firm

- ☐ Partnership
- ☐ One person business/sole trader
- ☐ Close corporation
- ☐ Public company
- ☐ Private company

(Tick one box)

2. Principal business activities

.....

.....

.....

3. Total number of years company has been in business:

4. Detail all trade associations/professional bodies in which you have membership

.....

.....

.....

5. Did the firm exist under a previous name?

- ☐ Yes
- ☐ No

(Tick one box)

If yes, what was its previous name?

6. How many permanent staff members are employed by the firm:

- Full Time** :
- Part Time** :

7. In the case of a firm which renders services for different disciplines, how many permanent staff members are employed by the firm in the discipline for which you are tendering:

Full Time :

Part Time :

8. What is the enterprise’s annual turnover for the last three years.

R Year

R Year

R Year

9. List all contracts which your company is engaged in and have not yet completed:

CONTRACT DESCRIPTION	LOCATION	COMPANY/EMPLOYER	PROJECT VALUE	ESTIMATED FEES	EXPECTED COMPLETION (MONTH & YEAR)

10. Banking details

I/We hereby request and authorise you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/We understand that the credit transfers hereby authorised will be processed by computer through a system known as the “ACB Electronic Fund Transfer Service” and

I/We also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher.

This authority may be cancelled by me/us giving **30 days** notice in writing.

BANK :
BRANCH :
BRANCH CODE :
ACCOUNT NUMBER :
ACCOUNT HOLDER :
TYPE OF ACCOUNT :
CONTACT PERSON :
CONTACT NUMBER :

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the company, affirms that the information furnished in response to this request for proposal is true and correct :

SIGNATURE :
NAME IN FULL :
CAPACITY :
DULY AUTHORIZED TO SIGN ON BEHALF OF:
DATE :

ANNEXURE B: DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.

- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name:
 - 3.2 Identity Number:
 - 3.3 Position occupied in the company (director, trustees, shareholder**)
 - 3.4 Company Registration Number:
 - 3.5 Tax Reference Number:
 - 3.6 VAT Registration Number:
 - 3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
 - 3.8 Are you presently in the service of the state* YES / NO

If yes, furnish particulars

.....

.....
 - 3.9 Have you been in the service of the state for the past twelve months? YES / NO

If yes, furnish particulars

.....

.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....

.....

3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....

.....

3.13 Are any spouse, child or parent of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not they are bidding for this contract?

YES / NO

If yes, furnish particulars

.....

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Position

Name of Bidder

Date

* MSCM Regulations: “in the service of the state” means to be –
(a)a member of –
 (i) any municipal council;
 (ii) any provincial legislature; or
 (iii) the national Assembly or the national Council of provinces;
(b)a member of the board of directors of any municipal entity;
(c)an official of any municipality or municipal entity;
(d)an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of

1999);

- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

** "Stakeholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

ANNEXURE C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
Item	Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

RFP - A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

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ANNEXURE D : PARTICULARS OF CONTRACTS AWARDED BY AN ORGAN OF STATE* DURING THE LAST 5 YEARS**

(In the event of insufficient space, kindly attach documentation)

EMPLOYER	CONSULTING ENGINEER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

ANNEXURE D : PARTICULARS OF CONTRACTS AWARDED NOT BY AN ORGAN OF STATE*** DURING THE LAST 5 YEARS con

EMPLOYER	CONSULTING ENGINEER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

*** Organ of State means-

- ♦ a) a national or provincial department;
- ♦ b) a municipality;
- ♦ c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- ♦ d) Parliament;
- ♦ e) a provincial legislature;
- ♦ f) any other institution or category of institutions included in the definition of “organ of state” in section 239 of the Constitution and recognised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

.....
Signature
(of person authorised to sign on behalf of the organisation)

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE E: CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

for

BID DESCRIPTION: RFP – APPOINTMENT OF A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 18 MONTHS.

in response to the invitation for the bid made by:

Johannesburg Development Agency

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

_____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE F: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:

Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder:
- ii. Registration Number:
- iii. Municipality where business is situated:
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:
- vi. Names of all directors, their ID numbers and municipal account number.
 1.
 2.
 3.
 4.
 5.
 6.
 7.

C Documents to be attached

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....

Signature:.....

Date:.....

ANNEXURE G : ORGANOGRAM

THIS ANNEXURE IS CRITICAL FOR THE TECHNICAL EVALUATION

The tenderer shall list below the key personnel proposed for this project in the discipline and designation being tendered for as per 7.10 and 8.2 herein.

Provide a Project Organogram.

TABLE 1: PROJECT MANAGER

Key Resource Information	
Resource Information	
Designation:	PROJECT MANAGER
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

PROJECT MANAGER

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Project Name	Project Type (Transport Policy and Research)	Date Started / Date Completed	Client Name & Contact Details	Specific Tasks completed by yourself

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 2: TRANSPORT PLANNER/ TRAFFIC ENGINEER

Key Resource Information	
Resource Information	
Designation:	TRANSPORT PLANNER/ TRAFFIC ENGINEER
Name & Surname	
Nationality	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Key Resource Information	
Resource Information	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

TRANSPORT PLANNER/ TRAFFIC ENGINEER

Project Name	Project Type (Transport Policy and Research)	Date Started / Date Completed	Client Name & Contact Details	Specific Tasks completed by yourself

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 3: URBAN DESIGNER

Key Resource Information	
Resource Information	
Designation:	URBAN DESIGNER/ ARCHITECT
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Key Resource Information

Resource Information

Date of Professional Registration

Professional Registration Number

URBAN DESIGNER

Project Name	Project Type (Transport Planning, Engineering Policy Planning and Research)	Date Started / Date Completed	Client Name & Contact Details	Specific Tasks completed by yourself

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 4: TRANSPORT ECONOMIST

Key Resource Information	
Resource Information	
Designation:	TRANSPORT ECONOMIST
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years' Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

TRANSPORT ECONOMIST

Project Name	Project Type (Policy Planning and Research)	Date Started / Date Complete d	Client Name & Contact Details	Specific Tasks completed by yourself

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 5: QUANTITY SURVEYOR

Key Resource Information	
Resource Information	
Designation:	Quantity Surveyor
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years' Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

QUANTITY SURVEYOR

Project Name	Project Type (Stakeholder Engagement projects related to policy planning and development and research)	Date Started / Date Completed	Client Name & Contact Details	Specific Tasks completed by yourself

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 6: CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR

Key Resource Information	
Resource Information	
Designation:	Civil Engineer with Geotech and Land Surveyor
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years' Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR

Project Name	Project Type (Stakeholder Engagement projects related to policy planning and development and research)	Date Started / Date Complete d	Client Name & Contact Details	Specific Tasks completed by yourself

Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

TABLE 7: COMMUNITY PARTICIPATION CONSULTANT

Key Resource Information	
Resource Information	
Designation:	Community Participation Consultant
Name & Surname	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years' Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

COMMUNITY PARTICIPATION CONSULTANT

Project Name	Project Type (Stakeholder Engagement projects related to policy planning and development and research)	Date Started / Date Completed	Client Name & Contact Details	Specific Tasks completed by yourself

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

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Please note that construction products will score zero points as only relevant Planning Projects will be evaluated for points.

NOTE: Detailed Curriculum Vitae (CV's) of the above proposed candidates must be provided. Said CV's MUST indicate the name and description of the project, role played in the project, project value, and the start and end dates of the project. In addition certified proof of relevant qualifications and proof of memberships to stipulated professional associations must also be provided for the above proposed personnel.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE H: SCHEDULE OF COMPLETED CONTRACTS

THIS ANNEXURE IS CRITICAL FOR THE TECHNICAL EVALUATION AS DETAILED UNDER ITEM 7.2 HEREIN

The tenderer shall list below a **maximum of 5 projects of a similar nature and scale** to this project as described under item 7.11 and 8.2 herein.

Table H : Company: Project Related Experience	
Company Information	
Company Name	
Year Established	
Professional Registration Body / Institution	
Date of Professional Registration	

Company Authorised Representative	
Authorised Representative Name	
Representative Contact Number	
Representative Contact Email	

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

Company Project Related Experience							
Project Name	Project Type (Transport Policy planning and development and research)	Project Value (Excluding Construction Costs)	Construction Value (if available)	Project Start Date / End Date	Project Description	Client Name & Contact Details	Specific Tasks completed relevant to this Tender Proposal Terms of Reference
1.							
2.							

RFP - TO APPOINT A TEAM OF PROFESSIONAL CONSULTANTS IN THE FORM OF A MULTI-DISCIPLINARY COMPANY / CONSORTIUM / JOINT VENTURE FOR THE PLANNING AND DEVELOPMENT OF A CONCEPT DESIGN, INCLUSIVE OF ALL RELATED STUDIES, FOR PUBLIC ENVIRONMENT UPGRADES OF KEY STREETS IN AND AROUND LILLIAN NGOYI STREET. THIS IS IN SUPPORT OF THE LILLIAN NGOYI REHABILITATION PROGRAMME, THE CENTRE PIECE WITHIN THE LARGER SCALE OF THE INNER-CITY TRANSPORT DISTRICT, FOR THE COJ FOR A PERIOD OF 24 MONTHS. THE WORK MUST ALSO INCLUDE AN OPERATIONAL PLAN AND AN ASSET MAINTENANCE PLAN FOR THE STUDY AREA. THE FOLLOWING PROFESSIONALS ARE REQUIRED: PROJECT MANAGER, TRANSPORT PLANNER, URBAN DESIGNER, QUANTITY SURVEYOR, CIVIL ENGINEER WITH GEOTECH AND LAND SURVEYOR, TRANSPORT ECONOMIST, AND COMMUNITY PARTICIPATION CONSULTANT.

3.							
4.							
5.							

NOTE: Only relevant Planning Projects will be considered for points, construction projects will not be considered.

NOTE: Contactable references for the above listed projects must be provided. Said references MUST be on the client’s letter head or on a document stamped and signed by client and must confirm the name of the project, description of the project, description of the service rendered, the value of the project, the completion date, and it must rate the service rendered.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date