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## **PANEL OF MAIN CONTRACTORS**

- **CIVIL ENGINEERING WORKS FOR GRADE 7CE**  
**CONTRACT NO: *JDA PMC 7CE***

## **PANEL OF MAIN CONTRACTORS**

- **GENERAL BUILDING WORKS FOR GRADE 7GB**  
**CONTRACT NO: *JDA PMC 7GB***

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**MINUTES OF THE COMPULSORY SITE CLARIFICATION MEETING WITH  
REPRESENTATIVES OF THE EMPLOYER ON 24 JANUARY 2024 AT 10:00 AT NO.  
3 HELEN JOSEPH, BUS FACTORY, NEWTOWN**

## 1. OPENING AND WELCOME

**1.1** JDA SCM official Ms Lerato Ntuli welcomed all the attendees and introduced JDA personnel. All bidders and attendees were requested to sign the attendance register as the attendance register will be the only proof of their attendance of the compulsory briefing. The attendees were requested to write their information clearly in the briefing register

## 2. SUPPLY CHAIN AND PROCUREMENT

**2.1-** Lerato Ntuli the supply chain Officer took the bidders through the SCM requirements on the document.

**2.2** Bidders were reminded of the closing date and time is 12h00 on 16 February 2024. The bids must be in the box by 12:00 noon. No late submissions will be accepted.

**2.3** . The last day of queries will be the 9<sup>th</sup> of February 2024 and all questions and queries including the minutes of briefing will be posted on the website.

**2.4.** Bidders were taken through the disqualification criteria.

**2.5** The appointment of panel will be for a period of 36 months.

**2.6** The three methods of Evaluation will be as follows:

- Compliance Check( Disqualification criteria was explained in detail)
- Technical ( Technical Requirements were explained in detail)
- Risk Tolerance

Should a bidder not be awarded the contract, They will be given 14 days to enquire of the reasons why they were unsuccessful.

**2.7** JDA will also assess the performance of the bidder on the projects that they did in the last five years prior to making the appointment.

**2.8** It is a requirement that all the bidders must complete and sign all the MBD forms in full.

**2.9** The municipal rates and taxes account should not be more than 90 days overdue and bidders should provide proof of payment arrangement if their rates and taxes account is overdue by more than 90 days.

**2.10** Organogram must be completed in full.

**2.11** Bidders were also edged to complete the POPI Act declaration form

**2.12** Bidders were warned of scammers that monitor JDA website to check bids that are received after the closing date and solicit money in exchange of being appointed on the Panel, they were encouraged not to entertain those scammers and to report them.

## 3. SCOPE OF WORK/ TYPE OF PROJECT EXECUTED BY THE JDA

### CIVIL WORKS

**3.1** Mr Freddy Mahandana took the bidders through the type of projects that the JDA normally implements as follows

1. Roads and Stormwater,
2. Complete Streets,
3. Non- Motorised-Transport,
4. Public Environment Upgrade
5. Public Transport Facilities

This field will include both rural, townships and urban areas.

## **GENERAL BUILDING WORKS**

**3.2** Ms. Mouton took the bidders through the type of projects that the JDA normally implements, the contractors will be required to execute a variety of contracts (new buildings and refurbishments) ranging from,

- Libraries,
- New Clinics
- Multi-Purpose Centres
- Bus Depots
- Public transport facilities (major and minor)
- Swimming Pools and Recreational facilities
- Fire stations
- Other buildings not mentioned herein.

It is estimated that the tenderers should have a CIDB contractor grading designation of a minimum of 7GB or higher. Joint ventures are eligible to submit tenders provided that they satisfy the criteria stated in the Tender Data.

## **Scoring Criteria on Building projects**

(A1) SMME Plan	40
(B) Company Experience and Track record on building works projects, with a minimum value of R20 million. These include projects related to construction of schools, clinics, public transport facilities, multi-purpose centres, libraries, community halls, fire station, swimming pools, sports hubs etc.	100

(C) Experience of proposed key personnel.  (Copies of qualifications are required for Contracts Manager, Site Agent, Site Engineer and OHS officer)	130
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The tenderers bidding for GRADE 7 GB will be required to achieve a minimum score of 256.50 points (95%) in the technical evaluation out of a possible 270 points in order to be considered further in the evaluation process.

### 3. QUESTIONS FROM BIDDERS AND ANSWERS

**Question 1** Should the letters for subcontracting be from the client or main contractor

Answer: The reference letters must be from the client department.

**Question 2:** Page 46 states that current projects over R20 million be material to the award. How is this possible because the functionality requires completed projects.

Answer: Current projects will not be material at this stage. The JDA will only consider projects which have been completed.

Please consider the statement on page 46 as an error.

**Question 3:** Will the JDA accept completion certificate or appointment letters

Answer: The JDA will not accept completion certificate or the appointment letters. The companies are to ensure that they get the reference letters from their client departments.

**Question 4:** How many copies of the tender document should be submitted

Answer: An original and 1 copy must be submitted

**Question 5: Please confirm that there is no pricing**

**Answer:** There is no pricing in the document. Bidders will be evaluated on Compliance and Technical Criteria

**Question 5: What happened to the current panel**

**Answer:** The current panel will come to an end in April 2024

### 4. Closing

Ms Lerato Ntuli thanked everyone for attending and adjourned the meeting

The meeting was adjourned at 10:51