



a world class African city



City of Johannesburg
Johannesburg Development Agency

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7 September 2009

Dear Sir / Madam

REQUEST FOR PROPOSALS FOR A SERVICE PROVIDER TO MANAGE THE MAINTENANCE OF KEY JDA PUBLIC ART PIECES

The Johannesburg Development Agency (JDA) is a wholly owned agency of the City of Johannesburg which stimulates and supports area-based based development initiatives throughout the Johannesburg metropolitan in support of the City of Johannesburg's Growth and Development Strategy.

As development manager of these initiatives, the JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.

Kindly furnish me with a written quotation for the supply of the professional services as stipulated below.

The JDA invites tenders from service providers with demonstrable knowledge and experience of public art.

The JDA, in partnership with the City of Johannesburg, has invested in a portfolio of public art pieces through out the Inner City of Johannesburg and Soweto. The JDA is looking for a service provider who can oversee the maintenance of these pieces between 1 October 2009 and 30 June 2010. The service provider should have public art expertise as well as the expertise to project manage any maintenance requirements on the pieces.

The service provider will be contracted between October 2009 and 30 June 2010.

Eight site visits will be required during the tenure of the appointment. A cost should be provided per site visit. A separate costing should be provided for project management of any maintenance that might materialize during the tenure of the contract. It is expected that the costing for project management will be a percentage of the cost of the repair of the piece.

The portfolio of pieces is available on request from Ms Rhoda Damba at dambar@jda.org.za

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 12.00 on 17 September 2009 to: The Bus Factory, 3 President Street, Newtown. Johannesburg. The quotation should also include a company profile and references for similar work undertaken.

Building a better city

Directors

L. Vutula (Chairperson) A. Roriston L. Matlhape D. Lewis N. Lila D. Naidu P. Masilo L. Bethlehem (CEO)
A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 (inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are enclosed and must be scrutinized, completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.

The Johannesburg Development Agency's selection of qualifying tenders will be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender. Correspondence shall be entered into with the successful tender.

The JDA reserves the right not to appoint a service provider.

Enquires can be directed to T Zack on 011-6887841 or tzack@jda.org.za

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Dr. Tanya Zack
Acting Executive Manager: Planning and Strategy

¹ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

DELIVERY ADDRESS:

The Bus Factory
3 President Street, Newtown, Johannesburg

