



Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services of the following goods/ services

The JDA requires a specialist consultant with knowledge of retrofitting buildings for the project outlined below. It is expected that the consultant will have a technical background so that the recommendations made can be implemented.

Some of the issues to be considered are listed below:

- Review the JDA's Bus Factory offices in terms of its retrofitting potential relative to:
 - Energy efficiency and conservation
 - Reduced emissions
 - Water conservation
- Special attention must be given to:
 - Solar-based radiator system
 - Greening outside and inside the Bus Factory
 - Rainwater harvesting
 - Solar sensory lights
 - Movement activated switches for air conditioning and lighting
 - Hydro-boilers with timers

However this is not a conclusive list, the scope of work will include proposals made to the JDA for the most effective retrofitting mechanisms.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 12.00 on Thursday 4 September 2008 to: The Bus Factory, 3 President Street, Newtown, Johannesburg. The quotation should also include a company profile and references for similar work undertaken. Experience in this type of work must be provided.

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential

Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are enclosed and must be scrutinized, completed and submitted together with your quotation.

- The successful provider will be the one scoring the highest point

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.