



a world class African city



City of Johannesburg
Johannesburg Development Agency

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1 October 2008

Dear Sir / Madam

REQUEST FOR PROPOSALS

Kindly furnish me with a written proposal and quotation for the supply for a service provider to undertake:

- A Halala Joburg Awards 2008 inaugural implementation assessment informing the development of a 5 year implementation plan and initiating the 2009 Halala Joburg Awards Awareness campaign.

BACKGROUND

The Johannesburg Development Agency's Halala Joburg Awards was launched in 2008 and are given in recognition of projects and people who have made an innovative, inventive and imaginative impact to the regeneration of the Inner City of Johannesburg.

The objectives of the Halala Joburg Awards are:

- To recognise and acknowledge the outstanding contribution and commitment to regeneration through relevant private and public sector projects.
- To encourage extraordinary effort in building sustainable and inclusive multi-sectoral regeneration projects which recognise the role and relationship between the private and public sectors.
- To foster partnerships, recognising daring and encouraging maximum participation in rebuilding a reclaimed city.
- To claim and celebrate victories in contributing to the legacy of a rejuvenated inner city.

The scope of the project will be as follows:

Building a better city

Directors
N. Fraser S. Sengani A. Roriston L. Matlhape V. Mokwena L. Vuthula L. Bethlehem (CEO) R. Moola
A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

- Undertake a high level assessment of the inaugural 2008 Halala Joburg Awards
- Development of a 5 – year strategic implementation plan for the Halala Joburg Awards
- Initiate the launch of the 2009 Halala Joburg Awards Awareness Campaign

The project will commence on the 9 October 2008 and the completion date is the 30 October 2008 at which the 2009 project has to be launched.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than **12.00 on the 9 October 2008 to: The Bus Factory, 3 President Street, Newtown, Johannesburg.**

The quotation should include a company profile and references for similar work undertaken

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are available on the JDA website under the

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully
Sammy Mafu
Executive Manager: Marketing & Communications

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

DELIVERY ADDRESS: 3 President Street, Bus Factory, Newtown