

# Invitation to Bid for the Provision of Staff Recruitment Services

The Johannesburg Development Agency (JDA) invites bidders from the recruitment service providers to submit proposals for the provision of recruitment services to the JDA for a period of twelve months.

Prospective bidders must submit their company profile, valid tax clearance certificate, valid IRP 30, BEE status, recruitment proposal from advertising to finalising the appointment, including capacity to undertake the recruitment services, indicating their experience in public sector recruitment and knowledge of the construction and building environment.

Since the successful company will have an exclusive contract for the period, the JDA expects highly competitive pricing proposals from potential suppliers.

The proposals must be placed in a sealed envelope. The words **"Recruitment Services"** must be clearly written or typed on the envelope. The envelope must be deposited in the tender box at the **Johannesburg Development Agency, Ground Floor, 3 President Street, Bus Factory, Johannesburg.**

**The bid closes at 10:00 on Friday, 8 June 2007.**

No late/telephonic/faxed/postal bids will be accepted or considered.

The Johannesburg Development Agency's selection of qualifying bids will be at the Johannesburg Development Agency's sole discretion and will be final. The Johannesburg Development Agency does not bind itself to accept any particular bid. Correspondence will only be entered into with the successful bidder.

**Enquiries can be directed to Neptune Mashego at (011) 688-7881 or e-mail: [nmashego@jda.org.za](mailto:nmashego@jda.org.za)**



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