



a world class African city

City of Johannesburg
Johannesburg Development Agency

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Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE PROPOSALS

Request for Proposals (Over R10 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish me with a written quotation for the EVENT MANAGEMENT OF THE LAUNCH OF THE KLIPTOWN OPEN AIR MUSEUM SITUATED IN THE KLIPTOWN DEVELOPMENT. The management of the Kliptown Open Air Museum has been transferred from the JDA to the CoJ Directorate Arts, Culture and Heritage in terms of a Council resolution of 19 November 2005 item 22. The museum will be managed in conjunction with the Hector Pieterse Memorial/ Museum as part of the Soweto Flagship Heritage institution.

This is a very high caliber event which coincides with the date of commemoration of the signing of the Freedom Charter in 1955 and will be addressed by the Executive Mayor of the City of Johannesburg in the presence of other dignitaries. This launch will take place on Tuesday 26th June 2007 and will be a public event. The value of this RFP is R190 000 (vat included). Please see enclosed schedule for detail.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 13 June 16h30 to:

Head of Marketing & Communications: Sammy Mafu

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms must be completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest point



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Directors

S. Nkosi (Chairperson) L. Bethlehem (CEO) R. Moola N. Fraser S. Sengani
A. Roriston L. Matlhabe V. Mokwena J. Vilakazi L. Vuthula
A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Sammy Mafu
Head of Marketing & Communications

Enquiries to be directed to
Susan Monyai
Marketing Coordinator
011 688 7851

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.



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BLACK ECONOMIC EMPOWERMENT (BEE) DECLARATION FORM

Name of Enterprise :

Postal Address :

Physical Address :

Telephone :

Fax :

Contact Person :

Tax Reference Number :

(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

VAT Registration Number :

Enterprise Registration Number:

1. Type of Enterprise

- Partnership
- One person business/sole trader
- Close corporation
- Public company
- Private company

(Tick One Box)

2. Principal Business Activities

.....
.....
.....

3. Did the enterprise exist under a previous name?

- Yes
- No

(Tick one box)

If yes, what was its previous name?.....

4. List all directors, partners by name, citizenship and BEE status:



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NAME	CITIZENSHIP	BEE STATUS (Y/N)*

5. List % Black* ownership, % Black management, % Black skilled personnel and % Black owned women:

%BLACK OWNED	%BLACK MANAGEMENT	% BLACK SKILLED PERSONEL	% BLACK WOMEN OWNED

(NOTE: Black means South African citizens who are Black, Indian or Coloured individuals)*

6. What is the enterprise's latest annual turnover (excl. VAT): R.....



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SIGNATURE : _____
NAME IN FULL : _____
CAPACITY : _____
DULY AUTHORISED TO SIGN ON BEHALF OF: _____
DATE : _____

CERTIFIED BY AN INDEPENDENT PARTY (eg Internal Auditors or Public Accountants and Auditors or BEE Consultants) THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT:

SIGNATURE :

DATE :

DULY AUTHORISED TO SIGN ON BEHALF OF:.....
THE INDEPENDENT PARTY

NAME OF THE INDEPENDENT PARTY
:

(NOTE: The JDA reserves the right to verify the information provided herein.)



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