



a world class African city

City of Johannesburg  
Johannesburg Development Agency

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[www.jda.co.za](http://www.jda.co.za)

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the EVENT MANAGEMENT OF THE LAUNCH OF THE JDA'S NEW OFFICES to the value of R70 000 (vat included). Please see enclosed schedule for detail.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 29<sup>th</sup> May 16h30 to:

Head of Marketing & Communications: Sammy Mafu

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The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are enclosed and must be scrutinized, completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest point

**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

Failure to comply with these conditions may invalidate your offer.



**Building a better city**

Directors

S. Nkosi (Chairperson) L. Bethlehem (CEO) R. Moola N. Fraser S. Sengani  
A. Roriston L. Mathape V. Mokwena J. Vilakazi L. Vuthula  
A. Goldsmith (Company Secretary)  
Registration Number: 2001/005101/07

Yours faithfully

Sammy Mafu  
Head of Marketing & Communications

Enquiries to be directed to  
Susan Monyai  
Marketing Coordinator  
011 688 7851

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<sup>i</sup> \* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

## SCHEDULE



### Building a better city

#### Directors

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